

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 11 August 2021

Present: Cllr. A. Dollimore – Chair
Cllr. B. Whiting - Vice-Chair
Cllr. S. Lancashire
Cllr. R. Langham
Cllr. B. Smith

Lynda Fisher, Clerk
County Cllr. M. Baldock
Adam McKinley, Community Warden
Helen Binning, new Community Warden

1. Welcome and Apologies

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Hyde and Cheeseman and the PCSO.

2. Declarations of Interest and Dispensations – None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Whiting and seconded by Cllr. Lancashire, the Minutes of the Parish meeting held on the 23 June 2021 were agreed and signed by the Chair as a true transcript.

4. Visitors/Public Time

1. **Visitors** – No residents attended.

2. **County and Borough Councillors** – No Councillors attended; no reports submitted.

3. **Community Warden/PCSO** – Community Warden – Adam McKinley introduced Helen Binning, Iwade's new Community Warden. Adam is now District Manager, and he covers areas without a Warden, but is still involved in youth activities, which includes the Iwade area. Helen, who is new in post is gradually finding her way around Iwade. She will be attending the Fete and asked about a venue for holding surgeries in Iwade. Clerk agreed to forward some contact details. **Action: Clerk**

PCSO – Written report received late - Crimes of note: A child was assaulted by other older children in the play area of Woodpecker Park. A crime report has been taken. There was an attempted break-in at an address in Meadow Rise. Nothing was stolen, but a crime report was taken. Anti-social behaviour and other incidents of note: There has been an increase in reports of ASB in the village of late. Yesterday a group were pursued by PCSOs and stopped. Details were taken and words of advice given. Parents are also being visited. Reports of nuisance vehicles along the private road at Ridham Dock are ongoing. Patrols attend when possible. Further reports of fish being poached from the reservoir. Patrols attended but did not find anyone. Young people were reported swimming in the reservoir. PCSOs attended and spoke to the group – words of advice were given, and the youths escorted out of the area

5. Matters Arising from the Minutes

1. **20 MPH Zones** – Agreed to look at a 20-mph zone to cover the whole of the village, and at how to take this forward. The newly formed Highway Improvement Plan Committee to work on this project. Clerk to bring this to the September meeting. **Action: Clerk**

6. Planning

1. **21/503172/FULL:** 49 Chetney View Iwade Kent ME9 8SQ: Loft conversion including hip to gable roof alterations and insertion of rear dormer and two front dormers – No comments.

2. **21/503025/FULL:** Demolition of existing garage, porch and conservatory. Erection of front porch and single storey side and rear extension: 53 Springvale Iwade Kent ME9 8RX – No comments.
3. **21/501945/FULL:** 14 Woodpecker Drive Iwade Kent ME9 8ST: Proposed conversion of existing garage to a habitable room, changes to garage roof to provide internal stairs, part single storey part two storey rear extension together with widening of existing drive to provide parking for two cars (Resubmission of 20/505333/FULL) – Agreed to respond that the Parish Council's previous objections still stand, as does the request for a site meeting so that Planning Committee Members can fully understand the impact of this development on adjoining properties.
4. **21/503887/FULL:** Erection of a first-floor side extension: 19 Red Admiral Crescent Iwade ME9 8XF: No comments.

7. Correspondence

1. **Swale Borough Council - Welcome Back Fund – Call for Ideas** – Noted.
2. **Emergency Plan** – Noted that there are two Flood Warden's within the Village. Agreed to bring this back to the September meeting. **Action: Clerk**
3. **Planters – The Street/Mansfield Drive** - The Street – agreed to obtain a further professional Risk Assessment from a competent company. A suggestion would be to fix the planters to the footpath, this will need a site meeting with KCC to gain their opinion/approval, Clerk to arrange. Failing this to remove the planters and replace with bollards on health and safety grounds, again to reduce the risk of pedestrians being hit by cars parking/driving on the pavement. Mansfield Drive – agreed to respond that this is under consideration, having a risk assessment carried out, and the matter will be reported back to the September meeting. **Action: Clerk**

8. Finance

1. **Poppy Wreath-** Proposed by Cllr. Langham and seconded by Cllr. Lancashire, agreed to purchase a Poppy Wreath for Remembrance Sunday and give a donation; amount agreed £50. **Action: Clerk**
2. **Second Handyman** – Proposed by Cllr. Lancashire and seconded by Cllr. Dollimore, agreed to take on a second self-employed Handyman in the main to undertake repairs/works to street furniture, at an agreed rate of £14 per hour. Clerk to request sight of his Public Liability Insurance. **Action: Clerk**
3. **Document Shredding Quote** – Proposed by Cllr. Dollimore and seconded by Cllr. Whiting, agreed to pay 50% of the full cost of £80, plus VAT, the other 50% to be paid by Bobbing Parish Council, for the on-site shredding of up to 15 sacks of confidential papers. **Action: Clerk**
4. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Langham and seconded by Cllr. Whiting, Members noted the budget figures, agreed the accounts to the 31 July 2021 and the following payments were agreed. Cllrs Whiting and Langham to log in and authorize payments. **Action: Cllrs. Whiting and Langham**

| EXPENDITURE | | | | |
|--------------------|------------|--------------------------|--|----------|
| Pay Date | Pay Method | Payable to | Reason | Amount |
| 22.07.21 | BACs | H.M. Revenue & Customs | Tax June | £353.45p |
| 11.08.21 | BACs | L. Fisher | Expenses: Tele, office use June and July | £46.00p |
| 11.08.21 | BACs | H.M. Revenue and Customs | Tax July | £353.45p |
| 11.08.21 | BACs | Iwade Village Hall | Hall Hire June | £26.10p |
| 11.08.21 | BACs | Invicta IT Solutions | 2 Year Renewal of Domain Name | £138.00p |
| 11.08.21 | BACs | McCabe Ford William | Quarterly Payroll preparation | £42.12p |
| 11.08.21 | BACs | Steve Wakeling | Handyman Fee June. | £224.00p |
| 11.08.21 | BACs | Playsafety Limited | Yearly ROSPA Hall Garden Inspection | £82.20p |
| 11.08.21 | BACs | C.P.R.E. | Yearly Subscription 2021/22 | £36.00p |

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|---------------|------------|--------------------------|--|-----------|
| 11.08.21 | BACs | KCC | Festive Lights – Loading Report and Admin Charge | £1434.00p |
| 11.08.21 | BACs | Steve Wakeling | Handyman Fee July | £217.00p |
| 01.07.21 | SO | Staff Salary | June | £1322.52p |
| 01.08.21 | SO | Staff Salary | July | £1322.52p |
| 01.07.21 | SO | Invicta IT Solutions | 12 Microsoft 365 Mailboxes | £54.72p |
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| 01.07.21 | DD | HugoFox | Website monthly fee | £29.99p |
| 01.08.21 | DD | HugoFox | Website monthly fee | £29.99p |
| 23.07.21 | DD | Eon | Electricity Supply, monthly | £72.37p |
| 31.07.21 | DD | Countrystyle | Supply of Waste Wheelie Bin, monthly | £34.27p |
| 31.08.21 | DD | Countrystyle | Supply of Waste Wheelie Bin, monthly | £34.27p |
| INCOME | | | | |
| Pay Date | Pay Method | Received from | Reason | Amount |
| 8 June | BACs | H.M. Revenue and Customs | VAT Refund 2020/21 | £6901.24 |

9. Projects – Updates on Current and New

- Village Clean-up** – Proposed by Cllr. Dollimore and seconded by Cllr. Whiting, agreed to hold the event on Saturday 23 October, from 9.30 a.m. to 12.00 noon, with a BBQ for helpers at 12.30 p.m. Further agreed maximum spend on this event £200. Clerk to invite County Cllr. Baldock and the PCSO, Helen Binning. ***Action: Clerk***

10. Village Hall

Contracts have been received from the Solicitor, they will be checked again by the Council and Village Hall Committee, if correct they will be signed and returned. ***Action: Cllr. Langham/Clerk***

11. Reports from Representatives

- Hall** – Now being used by Brownies, Scouts and Cubs. AGM 25 August.
- KALC** – Nothing to report.
- Swale Western Area Committee** - Nothing to report.

12. Any Other Matters Arising

Speed Watch progressing well, could do with more volunteers.

13. Next Meeting(s)

Next meeting Wednesday 8 September 2021, 7.30 p.m., Iwade Village Hall.

The meeting closed at 08.49 p.m.