

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 8 September 2021

Present: Cllr. A. Dollimore – Chair
Cllr. S. Lancashire
Cllr. P. Hyde
Cllr. S. Waters
Lynda Fisher, Clerk
Lee Fennell, PCSO
1 Resident

1. Welcome and Apologies

The Chair formally welcomed everyone to the meeting. He also warmly welcomed Scott Waters, our new Parish Councillor to the Council. Apologies received and accepted from Parish Cllrs. Whiting, Langham and Cheeseman, County Cllr. Baldock, Borough Councillor Woodford and the Community Warden.

2. Declarations of Interest and Dispensations – None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Lancashire and seconded by Cllr. Dollimore, the Minutes of the Parish meeting held on the 11 August 2021 were agreed and signed by the Chair as a true transcript.

4. Visitors/Public Time

1. **Visitors** – No comments.
2. **County and Borough Councillors** – No Councillors attended; no reports submitted.
3. **Community Warden/PCSO** – Community Warden – No report.

PCSO – Written report received late - Crimes of note: A group of youths threatened to damage a resident's vehicle in Woodpecker Drive. No damage was found, crime report was submitted. Couple of reports of issues concerning one address on the 'bird' estate. A crime report submitted for criminal damage. Two youths verbally threatened two villagers; investigation is ongoing. Three youths were reported shoplifting from the Nisa store; investigation is ongoing. Anti-social behaviour and other incidents of note: Several reports of ASB in the village, mainly involving youths in the areas around the bus shelters and the village square. Patrols attend where possible. A younger group of youths has been reported for causing issues in the Chalkhill Close area. Parents and children have been spoken to by police and the problems seem to have been resolved. More reports of nuisance vehicles along the private road at Ridham Dock. Patrols attend when possible. A report of people peering over fences in Sanderling Way was attended by a patrol, but no-one was found.

5. Matters Arising from the Minutes

1. **20 MPH Zones** – Agreed to approach County Cllr. Baldock for assistance with this. **Action: Clerk**
2. **Planters, The Street/Mansfield Drive** – a risk assessment will be carried out by an independent professional; Clerk is also chasing KCC for the risk assessment Landscape Services carried out. A site meeting has been arranged with KCC's Highways Manager to look at the area, and to consider the possibility of the planters being anchored to the ground. **Action: Cllr. Dollimore/Clerk**
3. **Emergency Plan** – agreed to go with Swale Borough Council's Emergency Plan.

6. Planning

1. **21/503837/FULL:** Erection of first floor rear extension: 8 The Street Iwade Kent ME9 8SJ – No comments.

2. **21/504276/FULL:** Erection of single storey front, side and rear extensions together with alterations to roof including the creation of first floor, with insertion of side dormers and rear Juliet balcony. Erection of rear garden office: 5 School Lane Iwade Kent ME9 8RS – agreed to respond that Iwade Parish Council's previous objections still stand - concerns over the use of the office and toilet annexe (shed). Is this being used for more than one person, in which case should a Change of Use be considered, or is this just for the sole use of the occupants of the main property?
3. **21/504325/FULL:** Change of use of building from Class B8 (storage and distribution) to Class E9d (indoor sport, recreation, and fitness) (resubmission of 21/502857/FULL): Tiptree Barn School Lane Iwade Kent ME9 8QE – No comments.
4. **21/504307/FULL:** Demolition of existing conservatory and erection of single storey rear extensions: 24 Sheerstone Iwade Kent ME9 8RN – No comments
5. **SW/20/500291/R:** Non-material amendment to planning permission SW/20/500291 for a revised design to the proposed processing plant, plant buildings and associated infrastructure at the Incinerator Bottom Ash (IBA) recycling facility: Plot 6B, Ridham Dock Estate, Iwade, Kent ME9 8FQ – Noted.

7. Correspondence

1. **National Resilience Strategy Call for Evidence** – No comments.
2. **Fuel and Water adviser** – request handouts to spread the information. **Action: Clerk**

8. Finance

1. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire, Members noted the budget figures, agreed the accounts to the 31 August 2021 and the following payments were agreed. Cllrs Lancashire and Hyde to log in and authorize payments.

Action: Cllrs. Lancashire/Hyde

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
08.09.21	BACs	L. Fisher	Expenses: Tele, office use August	£23.00p
08.09.21	BACs	H.M. Revenue and Customs	Tax August	£353.45p
08.09.21	BACs	A. Dollimore	Final payment for Zoom Subscription (inc. VAT reclaimable)	£71.95p
08.09.21	BACs	PKF Littlejohn	External Audit 2020/21	£360.00p
01.09.21	SO	Staff Salary	August	£1322.52p
01.09.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£54.72p
01.09.21	DD	HugoFox	Website monthly fee	£29.99p
22.08.21	DD	Eon	Electricity Supply, monthly	£74.78p
30.08.21	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£34.27p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount

9. Projects – Updates on Current and New

1. **Village Clean-up** – Volunteer response low so far, hoping more will come forward. **Action: Clerk**
2. **Xmas Lights Event 2021** – Agreed to ‘lighting up’ to take place on Sunday 28 November, with lights switched on at 5.30 p.m., the roads will be closed from 4.30 to 6.30 p.m. A food vendor has

approached the Parish Council; agreed no objections to this but the vender might need a Licence to sell food on the street, Clerk to look into this. **Action: Clerk**

10. Village Hall

Contracts have been checked by both the Parish Council and Hall Committee, signed, and returned to the Solicitor. No further updates.

11. Reports from Representatives

1. **Hall** – Not taking occasional weekend hirers until the next AGM. The Committee has lost several Trustees and now there are only 4; they desperately need more volunteers to come forward assist with the running of the hall.
2. **KALC** – Nothing to report.
3. **Swale Western Area Committee** - Nothing to report.
4. **The Barn** – Noted a Parish Council representative is no longer required to sit on the Barn Committee.

12. Any Other Matters Arising – None.

13. Next Meeting(s)

Next meeting Tuesday 12 October 2021, 7.30 p.m., Iwade Village Hall.

The meeting closed at 08.55 p.m.