

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 10 October 2018

**Present:** Cllr. M. Gale – Chair  
Cllr. P. Hyde  
Cllr. A. Dollimore  
Cllr. P. Horner  
Lynda Fisher, Clerk  
2 Parishioners

#### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Mitchell, Cheeseman, Clark, Mills, Langham and Dicker, Nick Mayatt, Community Warden and County Cllr. M. Whiting.

#### **2. Declarations of Interest and Dispensations**

Dispensations are in place for Members relating to The Barn and Iwade School.

#### **3. Minutes of the Previous Meeting**

Proposed by Cllr. Dollimore and seconded by Cllr. Hyde, the Minutes of the Parish meeting held on the 12 September 2018 were agreed and signed as a true transcript.

#### **4. Visitors/Public Time**

1. **Visitors** – A resident raised the issue of maintenance of the orchards to the rear of Woodpecker Park; Clerk to put him in touch with the relevant Officer at Swale Borough Council. **Action: Clerk**
2. **County and Borough Councillors** – County Cllr. Whiting reported via letter, has dealt with a number of individuals on school matters and highways issues.
3. **Community Warden/PCSO** – Community Warden – Fly-tipping in Old Ferry Road reported to Swale Council. School and ASB parking in areas surrounding the school, has visited the areas highlighted by residents unfortunately he has not seen anything untoward but will be linking up with the new PCSO in the near future to keep an eye on the situation.

The Chair stated that it appears from a social media post a resident believes the Parish Council doesn't care about fly-tipping, apart from reporting it to the Borough Council, PCSO or Community Warden, sadly there is very little it can do.

#### **5. Matters Arising from the Minutes – None.**

#### **6. Planning - None**

#### **7. Correspondence**

1. **Community Champions (KALC Community Awards)** – agreed to keep with this Community award and not create a new one. Agreed to place in the next Iwade Observer, Iwade Village Facebook page and Parish Council Facebook Page. **Action: Clerk**
2. **Kent County Council's 'Household Waste Recycling Centre (HWRC) Consultation'** – Agreed to respond that the charges will only increase fly-tipping incidents. Iwade is already a fly-tipping hotspot and the charge will result in the village suffering with more of this.
3. **Offer to purchase land, side of access to Coleshall Farm** – sum requested to purchase the strip of land containing the Poplar Trees leading up to Coleshall Farm is £5000; Members agreed not to go ahead with this.

## 8. Finance

1. **Request for Donation Carers' Support** – Proposed by Cllr. Dollimore and seconded by Cllr. Hyde, agreed the sum of £200, donation to come under S.137 expenditure.
2. **Storage Unit Rental** – Still looking into costs/sizes, leave on the Agenda. ***Action: Cllr. Gale/Clerk***
3. **Internal Audit Report 2017/18** – report noted; no issues raised.
4. **External Audit Report 2017/18** – Completion of the external audit noted. Bank Statement comment and subsequent email from PKF Littlejohn stating numerous Clerks had had the same issue noted. No other issues raised and the Clerk has posted the required notices on the website and noticeboards.
5. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Gale and seconded by Cllr. Horner agreed the following cheques and accounts to the 30 September 2018:

Date	Chq.	Details		Amount
10.10.18	2058	Clerk's Expenses	Telephone, Office Use – September	£18.66p
10.10.18	2059	H.M. Revenue & Customs	Tax due October	£299.81p
10.10.18	2060	Steve Wakeling	Work carried out in September	£270.00p
10.10.18	2061	PKF Littlejohn LLP	External Audit 2017/18	£360.00p
10.10.18	2062	David Buckett	Internal Audit 2017/18	£304.95p
10.10.18	2063	1 <sup>st</sup> Iwade Rainbows	Donation 2017/18	£100.00p
10.10.18	2064	One Stop Promotions Ltd	2 x St. George Cross Flags	£87.54p
10.10.18	2065	P.B. Bartholomew Ltd	Flail Mowing Hedge, Village Hall Wall	£350.00p
<b>Eight cheques in total</b>				

Plus:

Staff Wages: October	£1183.25p	Paid by Standing Order
Eon: Energy Supply, Street Lighting – September	£58.61p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin – September	£34.27p	Paid by Direct Debit

Paid In:

Swale B.C. 2 <sup>nd</sup> Instal. Precept & Lighting Grant	£26004.00p	Paid by BACs
KCC Grass Grant	£2736.94p	Paid by BACs

## 9. Projects/Project Updates

Christmas Lights Project – Progressing. The Chair had a meeting with Demelza and agreed that we will be supporting them. The Woolpack will be putting on Mince Pies, etc. Figure agreed in the September Minutes was incorrect; proposed by Cllr. Gale and seconded by Cllr. Horner, Members agreed the correct figure of £9948, plus VAT, for Aylesford Lighting's a three-year contract to install, remove and store the festive lights. ***Action: Clerk***

The Cairn Project – Cllr. Horner has agreement from a member of the Military to unveil the cairn. She is looking for a drummer to beat time when attendees come from the Church to the monument, has asked for 7 wooden crosses to go into the ground and also has a wreath for laying. The Reverend has agreed to bless the Cairn. ***Action: Cllr. Horner***

## 10. Flooding

Promised report not received from KCC yet. It looks as though they are still putting the cause down to rainfall and will advise how to future proof the village. The Chair understands the report has gone to the Environment Agency and Highways for comments.

## 11. GDPR

Still awaiting quotes on setting up e-mails with a .gov or .org prefix.

**12. Reports from Representatives**

1. Hall – Halloween Disco planned for 8-12 year olds. Race night raised £100.
2. KALC – nothing to report.

**14. Any Other Matters Arising**

1. Letter of thanks received from Kent Air Ambulance for donation.
2. BT Phone Box still not removed. Clerk to request this again and ask that the land be reinstated back to grass. **Action: Clerk**
3. Christmas Lights Competition, The Woolpack is giving a prize of a two-course meal towards this.

**15. Next Meeting(s)**

Wednesday 14 November 2018, commencing at 7.30 pm in Iwade Village Hall – no meeting in August.

**The meeting closed at 8.20 p.m.**