

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 23 June 2021

**Present:** Cllr. A. Dollimore – Chair  
Cllr. B. Whiting - Vice-Chair  
Cllr. S. Cheeseman  
Cllr. B. Smith  
Lynda Fisher, Clerk

#### **1. Welcome and Apologies**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Hyde, Langham and Lancashire, Borough Cllrs. Baldock, Woodford and Clark, the new Community Warden, Helen Binning, and the PCSO.

#### **2. Declarations of Interest and Dispensations – None.**

#### **3. Minutes of the Previous Meeting**

Proposed by Cllr. Whiting and seconded by Cllr. Smith, the Minutes of the Parish meeting held on the 4 May 2021 were agreed and signed by the Chair as a true transcript.

Proposed by Cllr. Whiting and seconded by Cllr. Smith, the Minutes of the Annual Parish Council meeting held on the 4 May 2021 were agreed and signed by the Chair as a true transcript.

Proposed by Cllr. Whiting and seconded by Cllr. Smith, the Minutes of the monthly meeting held on the 4 May 2021 were agreed and signed by the Chair as a true transcript.

#### **4. Visitors/Public Time**

1. **Visitors** – No residents attended.
2. **County and Borough Councillors** – No Councillors attended; no reports submitted.
3. **Community Warden/PCSO** – Community Warden – No report.

PCSO – Written report - Crimes of note: Threats made to the staff at the local pub. A crime report has been submitted. At first, this was just reported on Facebook and not to Police. Please could residents be reminded that any signs of criminal damage or ASB need to be reported to Police as soon as possible. Solar lights were damaged at the rear of a resident's property. A crime report was taken. A vehicle was scratched by unknown persons whilst parked in School Lane. A crime report has been taken. A vehicle stolen from Chatham was discovered in a farmer's field outside the village on its roof. The vehicle was recovered by police, and this is still be investigated. After an accident in Peach Blossom Drive, there was an altercation between the two drivers. A crime report has been submitted. Anti-social behaviour and other incidents of note: A group of young people were seen riding a scooter around the village at speed and without wearing helmets. Police attended and discovered the scooter had crashed into two parked vehicles. Two suspects were dealt with after being taken to hospital. Report of young people playing football in the village square once again. I spoke to a group who admitted they had been responsible. Strong words of advice given. Reports of nuisance vehicles in Ridham Dock, drifting and racing along the private road. Patrols attend where possible, but there have been fewer reports of late. Further reports of males poaching fish in the reservoir. Patrols attended, and on the second occasion, stopped a group. Details were taken. Two young people were also seen swimming in the reservoir. One of the CCTV cameras was damaged during this incident – a crime report is being investigated. Reports of young people playing football on School Lane, potentially

causing a hazard to passing vehicles. Patrols have attended, but the group had moved on. A group of young people have been targeting an address in Iwade, kicking balls against the resident's wall, etc. Patrols have been stepped up in the area recently, and the reports of incidents have decreased. There have been reports of young people hanging around in the car park of the medical centre. Can I ask that any suspicious activity is reported to police by the public when it is occurring, rather than relying on Facebook. A suspicious male was seen hanging around the school area. Police patrolled the area at the end of the school day, but no one was seen. There have been no reports since.

## 5. Matters Arising from the Minutes

1. **Dog Fouling** – An article has appeared in the Iwade Observer. Agreed to take off the agenda.
2. **20 MPH Zones** – At the May meeting it was minuted that a Highway Improvement Plan Committee had been formed to look at issues within the village and Members agreed to look towards building funding into future budgets. Clerk to bring this to the August meeting. **Action: Clerk**
3. **Parking in The Street** – Back in April 2021 a letter was circulated to all residents in The Street giving four options for yellow lines, the deadline for a response was 1 June 2021. The results of that consultation have now been collated and out of 43 properties, there were 24 responses, with the overall request to go with no double yellow lines. The full survey results were:

- Option 1: Double yellow lines on both sides of The Street, from the School Lane junction – 6
- Option 2: Double yellow lines on the left (pub side) from School Lane to the top. On the right-hand side (opposite pub) from School Lane to the disabled bay, then again from the Barn to the top of the road – 1
- Option 3: Double yellow lines on the left (pub side) from School Lane to the top of the road and on the right (opposite pub) from School Lane to the disabled bay – 2
- Option 4: No double yellow lines at all – 15

Clerk to distribute a letter showing the results to residents in The Street.

**Action: Clerk**

## 6. Planning

1. **21/502207/PNEXT:** 5 School Lane Iwade Kent ME9 8RS: Prior notification for a proposed single storey rear extension which: A) Extends by 6 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 3 metres from the natural ground level. C) Has a height of 3 metres at the eaves from the natural ground level – noted.
2. **21/502502/FULL:** Conversion of garage to habitable space, including erection of a single storey infill extension to side and rear, and alterations to internal layout: 6 Stangate Drive Iwade Kent ME9 8UH – Agreed to object on the following grounds:
  - The proposed work will convert from a link-detached to semi-detached property.
  - Parking will be an issue, especially as this will become a six-bedroomed house, the resulting extension will limit parking to 1.5 spaces.
3. **SW/17/504034/R:** Non-material amendment to planning permission SW/17/504034 - Amendment to alter the facade of the permitted waste management facility and make internal changes to the office layout: Countrystyle Recycling Ltd, Ridham Dock Road, Iwade, Kent, ME9 8SR – no comments.
4. **21/502592/LDCEX:** Lawful development certificate (existing) for erection of single storey rear extension: 10 Colson Drive Iwade Kent ME9 8TT – no comments.
5. **21/502769/FULL:** Garage conversion, single storey rear extension and changes to fenestration: 23 Red Admiral Crescent Iwade Kent ME9 8XF – no comments.
6. **21/502857/FULL:** Change of use of building from storage and distribution (Class B8) to indoor sport, recreation, or fitness (Class E 9d): Tiptree Barn School Lane Iwade Kent ME9 8QE – no comments.

## 7. Correspondence

1. **Draft Planning Enforcement Strategy and Charter out to consultation** – Noted.
2. **Sustainable Transport Survey Letter** – Agreed individual responses. **Action: All Councillors**
3. **Speed Watch** – Cllr. Whiting advised there are now six volunteers, and a team has already been out doing speed surveys within the village. The Speed Watch team is hoping that more volunteers will come forward. Residents can join by visiting this website - <https://communityspeedwatch.org/WIZ-FRONT-v2-GetInvolved-exist-1.php> which opens with the Kent page, click continue to then go to the Swale page and then use the drop down link to join the Iwade Group.
4. **Local Heritage Listing Criteria Consultation** – Agreed to put forward the following suggestions:
  - The Kings Ferry Bridge –an important and unique structural feature
  - The Cairn – WWI War memorial to those from Iwade who fell during the War.
  - The Woolpack P.H. – a 17th Century Inn and Barn, not listed.
5. **Request for key – Iwade Scouts** – Members turned down this request as only the Hall Committee and the Parish Council hold keys to the garden gate and to issue to one group would make it difficult to refuse others. **Action: Clerk**

## 8. Finance

1. **Approval of the Annual Return, 2020/21** (incorrectly shown on the June Agenda as 2019/20)
  - a) **Section 1. Annual Governance Statement** - Proposed by Cllr. Dollimore and seconded by Cllr. Whiting, each section agreed by the Parish Council; form then signed by the Chair and the Clerk.
  - b) **Section 2. Accounting Statements 2020/21** - Proposed by Cllr. Dollimore and seconded by Cllr. Whiting, figures agreed by Parish Council, Section 2 signed by the Chair, having been already signed by the Responsible Financial Officer when completing the form.
2. **Planters, The Street** – Agreed to put on hold until wood prices, which have risen by 50% during the past months, come down. **Action: Clerk**
3. **Festive Lighting – Load bearing Report costs** – Proposed by Cllr. Dollimore and seconded by Cllr. Cheeseman, agreed the £30 administration cost and £1170 Load Testing Report cost (plus VAT), as requested by KCC.
4. **GDPR-Info Subscription 2021/22** – Proposed by Cllr. Whiting and seconded by Cllr. Smith: agreed the cost of £420 (includes VAT), for the Data Protection Officer service.
5. **CPRE Subscription 2021/22** – proposed by Cllr. Dollimore and seconded by Cllr. Cheeseman, agreed to renew the subscription for 2021/22 at a cost of £36. **Action: Clerk**
6. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Whiting and seconded by Cllr. Dollimore, Members noted the budget figures, agreed the accounts to the 31 May 2021 and the following payments were agreed. Cllrs Whiting and Lancashire to log in and authorize payments. **Action: Cllrs. Whiting and Langham**

<b>EXPENDITURE</b>				
Pay Date	Pay Method	Payable to	Reason	Amount
23.06.21	BACs	L. Fisher	Expenses: Tele, office use, less £2 salary overpayment relating to April	£21.00p
23.06.21	BACs	H.M. Revenue and Customs	Tax May	£353.45p
23.06.21	BACs	Kent Air Ambulance	S.137 Donation	£200.00p

23.06.21	BACs	Timu Academy Trust	Donation re SPACE week at Iwade School, agreed 12 Feb 2020, Minute Item 8.7 refers	£500.00p
23.06.21	BACs	Steve Wakeling	Handyman Fee and Materials, including Plants for Mansfield Dr.	£472.00p
01.06.21	SO	Staff Salary	May – Payment now reduced by £2 per month	£1322.52p
01.06.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£54.72p
01.06.21	DD	HugoFox	Website monthly fee	£29.99p
23.06.21	DD	Eon	Electricity Supply, monthly	£72.37p
31.06.21	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£34.28p
<b>INCOME</b>				

**9. Projects – Updates on Current and New** – No updates

**10. Village Hall**

Cllr. Langham has read through the Report on Title document received from Whitehead Monckton, the Parish Council’s Solicitors and drawn up a list of comments on the document, which Councillors agreed should now be forwarded to the Solicitor, along with any comments from the Village Hall Committee.

**Action: Clerk**

**11. Reports from Representatives**

1. **Hall** – Cllr. Dollimore reported that things had been put on hold until the 19 July. Some groups are using the hall, but these have to fill in Risk Assessments and undertake a strict cleaning regime, both before and after any meeting.
2. **KALC** – Cllr. Langham sent a written report: He attended the KALC meeting by zoom on 8th June. There was a talk by Mike Philips from the Kent Reptile & Amphibian Group who stressed the need for recording numbers and location of species for consideration with planning applications. There is also an opportunity to create suitable ponds with funding available. The next speaker was James Freeman from Swale Planning who gave an interesting talk on what reasons could and could not be used for refusing planning applications; will try and get a copy of his presentation. He also recommended looking at the Planning Enforcement Charter. One other thing that came out of the meeting that may be useful for some was the fact that apart from the actual car park charge there is no charge for using the electric car charging points in Swale BC car parks.
3. **Swale Western Area Committee** - Nothing to report.

**12. Any Other Matters Arising** – None.

**13. Next Meeting(s)**

No Meeting in July. Next meeting Wednesday 11 August 2021, 7.30 p.m., Iwade Village Hall.

**The meeting closed at 21.05 p.m.**