

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 14 April 2021

#### MEETING HELD VIA 'ZOOM' DUE TO COVID 19 RESTRICTIONS

**Present:**

Cllr. S. Cheeseman – Chair	Lynda Fisher, Clerk
Cllr. A. Dollimore – Vice-Chair	County Cllr. M. Whiting
Cllr. B. Whiting	Tim Oxley, Dog Warden, Swale
Cllr. S. Lancashire	Borough Council
Cllr. R. Langham	1 Resident
Cllr. P. Hyde	

#### 1. Welcome and Apologies

The Chair formally welcomed everyone to the Zoom video conferencing meeting. Apologies received and accepted from Borough Cllr. Woodford and the PCSO (who could not attend due to Kent Police not supporting the use of Zoom because of security).

#### 2. Declarations of Interest and Dispensations – None.

#### 3. Minutes of the Previous Meeting

Proposed by Cllr. Dollimore and seconded by Cllr. Langham, the Minutes of the Parish Council meeting held on the 10 March 2021 were agreed and will be signed by the Vice-Chair as a true transcript.

#### 4. Visitors/Public Time

Residents, County and Borough Councillors, PCSOs and Community Wardens were advised that they could attend as normal but public speaking time might be limited; they were also invited to forward reports/questions to the Clerk beforehand.

1. **Visitors** – A resident attended to raise his concerns about parking in The Street. A van parks three times a week on the pavement opposite The Mews Brewhouse; cars are parked on the pavement to the front of Numbers 1 and 3 and a motorbike is parked on the pavement opposite The Woolpack, all health and safety issues for pedestrians.
2. **County and Borough Councillors** - Cllr. Whiting reported that various authorities are still working on the issues at Raspberry Hill Farm. He was pleased that a joint meeting had been arranged with Bobbing and Iwade Parish Councils and a KCC Officer to discuss Highway Improvement Plans.
3. **Community Warden/PCSO** – Community Warden – Written report – Having a meeting next week about youth issues/youth provision with Kent Police/chasing up camera. Spoke to residents about complaints about anti-social behaviour. Visited vulnerable residents in the area.

PCSO – Written report - Crimes of note: No relevant crimes of note, other than public order issues resulting from neighbour disputes. Anti-social behaviour and other incidents of note: Four youths were seen using a catapult to shoot stones at birds in Woodpecker Park; were warned off by a member of the public. Two youths were seen throwing stuff at a fence near the pub; were challenged by a member of the public, who received verbal abuse. Youths are gathering in the village square, causing various issues once again. A few reports have been made to police and patrols have attended where possible. Still waiting for the council CCTV camera to be placed nearby, which may have some effect on these incidents. Made aware of issues in the park with youths trying to make a fire.

#### 5. Matters Arising from the Minutes

1. **Dog Fouling** – Tim Oxley, Swale Borough Council’s Dog Warden attended to discuss the issue of dog fouling. He has been in this post for fifteen years and admitted he has never been able to solve this problem. Swale cannot install covert CCTV cameras, but because many residents now have CCTV or ‘Ring’ doorbell systems, these can be used to catch those who do not clear up after their Dogs – videos can be sent to him and his department will follow this up. Another tool to consider using is ‘Facebook’, perhaps an ‘anti dog fouling’ campaign. Those wishing to report dog fouling can do so by telephoning 01795 417850, or on-line - <https://swale.gov.uk/bins-littering-and-the-environment/littering/report-dog-fouling>, the more evidence put forward the better, e.g. times of day, descriptions, etc. Councillors agreed to bring this back to the May meeting and to forward ideas as to how to combat this health hazard to the Clerk. **Action: All Councillors**
2. **20 MPH Zones** – a meeting has been arranged on the 21 April with the Officer dealing with Highway Improvement Plans, hopefully this will be covered. Agreed to approach Borough Cllr. Hunt to see how The Meads 20 m.p.h. zone was funded. Bring back to the May meeting. **Action: Clerk**
3. **Flooding rear gardens new properties in a close off Peach Blossom Drive** – Cllr. B Whiting met with the Farmer and it was agreed that water was coming from the field, down an 8” pipe, into a gully and then into the rear gardens. The Farmer had been informed by the developer that a pipe was being installed to take this water down to an outfall into the stream, but it appears the work has not been done. The Clerk has received a copy of the drainage scheme from Swale Borough Council, but a pipe is not shown in the required location. Cllr. Hyde commented that Swale Borough Council should have checked on this as the Parish Council has frequently raised concerns of flooding when considering Planning Applications. Agreed that the Parish Council cannot go further with this matter, which now needs to be taken up with the developer by the homeowners.

## 6. **Planning**

1. **21/500701/FULL:** Erection of single storey side and rear extension: 23 School Lane Iwade Kent ME9 8RS: no comments.
2. **21/501114/FULL:** 30 Helen Thompson Close Iwade Kent ME9 8DW: Erection of first floor side extension over existing garage to create new bedroom with en-suite – agreed to object on the grounds that this will affect the adjacent property, will block daylight to the side of their house, in particular their en-suite bathroom.
3. **21/501264/FULL:** Erection of a two-storey side extension: 9 Mansfield Drive Iwade Kent ME9 8TW: no comments.
4. **21/501343/FULL:** Erection of a single storey rear extension: 1 Holly Blue Drive Iwade Kent ME9 8WN: no comments.
5. **21/501712/FULL:** Single storey front extension to create a larger garage and an annexe incidental to the use of the main dwelling together with additional off-road parking: 27 The Street Iwade Kent ME9 8SH: no comments.

## 7. **Correspondence**

1. **The Local Plan Review 2021 (Reg 19) - Start date: 08/02/21 09:00 End date: 23/03/21 17:00** – Agreed to respond that the Parish Council has concerns regarding infrastructure, it cannot cope with existing housing, yet alone that proposed by the Plan. To stress that infrastructure needs to be in place before any new building is commenced, not afterwards. Furthermore, to support the development that is already in the existing Plan and anything in the new Plan, the Council would ask the Inspector to consider the requirements along the A249 corridor in his/her assessment in the Public Inquiry.
2. **Parking on The Street** - See Item 4.1 above. It was agreed Cllr. Dollimore draw up a letter, giving three options for double yellow lines and this to be circulated to residents in The Street. Clerk to ask PCSO to speak to residents in Numbers 1 and 3 The Street regarding parking on the pavement.

**Action: Cllr. Dollimore/Clerk**

**8. Finance**

1. **Insurance Renewal 2021/22 (due 1 June) no tie-in** – renewal details not yet received, keep on the Agenda. **Action: Clerk**
2. **Planters, The Street** – Agreed to seek a quote for three planters, for placing from the Woolpack up towards Sandling Way and bring back to the May meeting. **Action: Clerk**
3. **Christmas Lights acceptance of quote 4.1.21** – Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire: agreed to accept the quote of £1240 to increase the height of the cone Christmas to 5.5m.
4. **Shrubs, Mansfield Drive** – Proposed by Cllr. Whiting and seconded by Cllr. Lancashire: agreed to spend £50 per shrub on up to three shrubs to fill in a gap near the stream in Mansfield Drive where youths are congregating and causing a nuisance. **Action: Clerk**
5. **CAB Request for Donation** – Proposed by Cllr. Dollimore and seconded by Cllr. Langham, agreed the donation of £100, under S.137. **Action: Clerk**
6. **KALC Subscription 2021/22** – Proposed by Cllr. Dollimore and seconded by Cllr. Hyde, agreed to renew the 2021/22 subscription at a cost of £1283.42p.
7. **Flail moving Hedge side of Village Hall** - Proposed by Cllr. Dollimore and seconded by Cllr. Whiting, agreed the cost of £350.00p to undertake this work.
8. **Revision of Financial Regulations to tie in with Internet Banking** – Proposed by Cllr. Langham and seconded by Cllr. Lancashire, the revisions were noted and adopted.
9. **Financial Risk Assessment** – Proposed by Cllr. Langham and seconded by Cllr Dollimore the 2020/21 Assessment was agreed by the Council.
10. **Statement of Internal Control** – Proposed by Cllr. Langham and seconded by Cllr. Dollimore, the 2020/21 Statement was agreed by the Council.
11. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Whiting and seconded by Cllr. Langham, Members noted the budget figures, agreed the year-end accounts to the 31 March 2021 and the following payments were agreed. Cllrs Hyde and Whiting to log in and authorize payments. **Action: Cllrs. Hyde and Whiting**

<b>EXPENDITURE</b>				
Pay Date	Pay Method	Payable to	Reason	Amount
14.04.21	BACs	L. Fisher	Expenses: Telephone, office use - March	£23.00p
14.04.21	BACs	H.M. Revenue and Customs	Tax March	£352.34p
14.04.21	BACs	Steve Wakeling	Handyman Fee March	£311.00p
14.04.21	BACs	Swale Borough Council	Printing of Iwade Observer 2020/21	£1764.00p
14.04.21	BACs	B. Whiting	Battery for Speed Gun Display	£13.60p
14.04.21	BACs	P. Bartholomew Ltd	Flail Mowing of Hedge alongside Village Hall	£350.00p
14.04.21	BACs	K.A.L.C.	Subscription 2021/22	£1283.42p
01.04.21	SO	Staff Salary	March	£1324.52p
01.04.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£54.72p
01.04.21	DD	HugoFox	Website monthly fee	£29.99p
23.04.21	DD	Eon	Electricity Supply, monthly	£74.78p
31.04.21	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£34.28p
<b>INCOME</b>				
24.03.21	CHQ	Iwade W.I.	Reimbursement of Donation	£350.00p

**9. Projects – Updates on Current and New**

1. **Future Trees, Woodpecker Park** – Cllr. Hyde spoke of the damage to the stakes securing the new memorial trees, this took place at 3.15 a.m. on Tuesday morning and was reported to the Police. The Handyman has been instructed to replace the 9 stakes. On a brighter note, Swale Borough Council is agreeable to memorial trees being planted either side of the footpath leading from The Cairn up to the bottom of School Lane, they have also agreed to memorial plaques. This project will start in 2022/23 and residents will be invited to buy a tree and plaque to commemorate their love ones.

10. **Village Hall** – no further updates.

**11. Reports from Representatives**

1. **Hall** – Cllr. Langham reported the Village Hall will be open for the May Elections. It will officially open for the Youth groups – Brownies, Scouts, etc., from the 21 April (subject to satisfactory risk assessments being completed) and for all other users from the 21 June.

2. **KALC** – Nothing to report.

3. **Swale Western Area Committee** - Nothing to report.

**12. Policies**

Councillors read and approved the following updated policies (Items 12.1 to 12.13):

1	Complaints	8	Safeguarding
2	Criteria for Awarding Grants	9	Social Media a Guide for Parish Councillors
3	Document Retention and Disposal	10	Social Media Policy
4	Equalities	11	Statement of Intent as to Community Engagement
5	Grievance	12	Training Statement
6	Operating Framework	13	Unreasonably Persistent and Vexatious
7	Recording Social Media at Meetings		

**13. Parish and Annual Parish Council Meeting – 1-5 May 2021**

Members were reminded that the meeting will take place on Tuesday 4 May 2021 via ‘Zoom’.

**Action: All Councillors/Clerk**

**14. Any Other Matters Arising**

Cllr. Whiting advised that the Community Speed Watch Group now has six members and will be training on Wednesday.

**15. Next Meeting(s)**

Tuesday 4 May 2021, Parish Meeting, Annual Parish Council Meeting and Monthly Meeting, commencing at 7.30 pm, via ‘Zoom’.

**The meeting closed at 9.05 p.m.**