

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 13 November 2019

Present: Cllr. S. Cheeseman
Cllr. A. Dollimore – Vice-Chair
Cllr. B. Whiting
Cllr. S. Lancashire
Cllr. T. Trower
Cllr. P. Hyde

Cllr. R. Langham
Cllr. R. Clark
Lynda Fisher, Clerk
Adam McKinley, Community Warden
1 Parishioner

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received from Parish Cllr. Boniface; County Cllr. Whiting, Borough Cllr. Woodford and the PCSO.

2. Declarations of Interest and Dispensations - None

3. Minutes of the Previous Meeting

Proposed by Cllr. Dollimore and seconded by Cllr. Whiting, the Minutes of the Parish meeting held on the 9 October 2019 were agreed and signed as a true transcript.

4. Visitors/Public Time

- 1. Visitors** – A resident attended to express his concern that visitors/staff entering/exiting the School gateway in School Lane were narrowly missing children/adults. He stated that it is still a public footpath and as such pedestrians have the right of way. Community Warden/Clerk to take this up with the School. Clerk to ask County Cllr. Whiting for his views on this. **Action: Clerk**
- 2. County and Borough Councillors** – County Cllr. Whiting written report received – he updated again on SGN and the gas main replacement work/programme along the A2.
- 3. Community Warden/PCSO** – the Community Warden met with Jo Jury, Youth Outreach Worker to discuss ideas for youths in Iwade. Has been going into the School and working with children; he will be talking about road safety. He is looking at anti-social behaviour and is working with Kent Police (one idea is a football programme) and asked if anyone from the Parish Council is willing to work with him on this, Cllr. Clark volunteered. **Action: Cllr Clark**

The PCSO sent written report – Break-in to a container on a property on Grovehurst Road – crime report taken. Nuisance vehicles reported around Knauf, drifting on roundabout – patrol attended 20 mins later, but no vehicles seen. Report of nuisance youths in and around Swallow Avenue – patrol attended but did not find anyone. Reports of youths in other parts of Iwade using foul language on occasion and generally causing a nuisance – the PCSO is liaising with the Warden and the Youth Engagement Officer concerning this. Some of the youths come from the village, but others are from outside. Some offenders have been positively identified, so home visits will follow. ‘Tiny’ bag of Marijuana found on the nature trail path – informant disposed of it in a nearby bin. Vehicle stolen overnight from pub car park and another from road off School Lane – crime reports taken.

5. Matters Arising from the Minutes

- 1. Drains, School Lane – County Cllr. M. Whiting** – Still no response from County Cllr Whiting; Clerk to approach a contact at KCC. Bring back to next meeting. **Action: Clerk**

2. **Parish Councillor Vacancies** – Closing date has now passed, and no candidates have come forward. Clerk advised that if known suitable candidates can now be invited on to the Parish Council.

Action: All Councillors/Clerk

6. **Planning**

1. **19/505108/FULL:** Iwade County Primary School, School Lane Iwade Sittingbourne Kent: Erection of a single storey extension within existing courtyard to form a new hall – agreed to respond that Iwade Parish Council objects to this application and has the following serious concerns:

Has ventilation been considered? There is no mention in the D&A as to how the rooms will be ventilated. Has a ventilation strategy been developed? Councillors understand there has to be a minimum level of natural ventilation; if it is windy or rainy, how will the rooms be naturally ventilated?

Has a light analysis been undertaken on the classrooms? Looking at the plans, the two classrooms with no courtyard access will be dark.

Means of escape: if there is a fire in the corridor pupils are stuck. There is an inner room situation going on which we understand doesn't comply with Part B of the Building Regulations. Fire escape is seriously compromised with this infill.

2. **19/505215/FULL:** Erection of 14 bungalows and chalet bungalows, which will provide age-restricted general market accommodation for those over the age of 55, together with 21 communal car park spaces and amenity space: Land Off Sheppey Way Iwade Kent – Agreed to respond that Iwade Parish Council fully supports this application and is pleased to see bungalows being provided for the elderly residents who might wish to stay within the village.

However, there is one area of concern - it is noted that the surface water will go into the Iwade stream. Several applications have done this in recent years, adding to the watercourse. In May last year there was serious flooding within the village, which KCC, the Environment Agency and Swale Borough Council are aware of and the National Flood Forum became involved as residents suffered loss of property. With the increase of incidents (possibly due to climate change) of flooding and with the history of Iwade Stream the Parish Council would ask that alternative methods of drainage be looked at to deal with surface water.

7. **Correspondence**

1. **Websites** – agreed to investigate and put money aside in the 2020/21 Precept.

Action: Councillors/Clerk

2. **Kent County Council Budget Consultation 2020-21** – Agreed Members to respond individually.

Action: All Councillors

3. **Draft Car Parking Standards Supplementary Planning Document (SPD)** – no comments.

8. **Finance**

1. **Tree Lights PAT Testing** – Cllr. Dollimore arranging.

Action Cllr. Dollimore

2. **Bank Mandate** – Clerk advised that the Bank believed that it had not broken the GDPR regulations and was still insisting it could send emails to anyone on the signatory list. Clerk to write again expressing concern and to report back.

Action: Clerk

3. **Planter** – Proposed by Cllr. Dollimore and seconded by Cllr. Langham; agreed £535 for a planter and topsoil.

Action: Clerk

4. **George Cross Flags and Flagpole Cords**– Proposed by Cllr. Cheeseman and seconded by Cllr. Trower; agreed the sum of £87.54 and £27.83.

Action: Clerk

5. **Remembrance Day Wreath** – Proposed by Cllr Whiting and seconded by Cllr. Clark, agreed the sum of £19.25 for the Royal British Legion Wreath **Action: Clerk**
6. **Village Hall – Outline Planning Permission** – Proposed by Cllr. Langham and seconded by Cllr Clark, agreed Clerk to ascertain cost of planning application, to advise Councillors of this and then go ahead and prepare the necessary paperwork for submission of an application to Swale Borough Council. **Action: Clerk**
7. **Refundable deposit for Barriers and Road Closure Notices supplied by Swale Borough Council** – Agreed £50 deposit, which is refundable upon return of equipment. **Action: Clerk**
8. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Langham and seconded by Cllr. Clark agreed the following cheques and accounts to the 31 October 2019:

Date	Chq.	Details		Amount
13.11.19	2145	Clerk's Expenses	Tele, Office Use, Remembrance Wreath, 12 Ink cartridges, 12 1 st , 12 2 nd stamps, stationery 10 Reams paper, staples, notes – October	£76.92p
13.11.19	2146	H.M. Revenue & Customs	Tax due for October	£302.97p
13.11.19	2147	Steve Wakeling	Handyman duties and Materials October	£601.00p
13.11.19	2148	Gala Lights Limited	20 Festive Lights, Infrastructure and Installation	£16715.62
13.11.19	2149	Kent County Council	Load Testing for Festive Lights and Admin Costs	£1551.00p
13.11.19	2150	B&K Masters	Planter and Topsoil	£535.00p
13.11.19	2151	Associated British Bulbs	6 Nets (340 bulbs p/net) Yellow Trumpet Daffodil Bulbs	£231.60p
13.11.19	2152	McCabe Ford Williams	Quarterly Payroll Preparation	£40.68p
13.11.19	2153	One Stop Promotions Ltd	2 George Cross Flags, 2 Halyards	£115.37p
13.11.19	2154	Swale Borough Council	Refundable deposit for barriers and road closure signs	£50.00p
13.11.19	2155	Spotlight Sounds	Hire of Snow Machine	£240.00p
Eleven cheques in total				

Other outgoings:

Staff Wages - September	£1219.54p	Paid by Standing Order
Eon: Energy Supply, Street Lighting – October	£72.37p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin – October	£34.27p	Paid by Direct Debit
Invicta IT Solutions: 12 Microsoft 365 Mailboxes October	£54.72p	Paid by Standing Order

Paid In:

Swale B.C: 2nd Instalment Precept & Lighting Grant	£26135.00p	Paid by BACs
KCC: Grass Maintenance Grant	£1040.65p	Paid by BACs

9. Projects/Project Updates

1. Festive Lights – Proposed by Cllr. Lancashire and seconded by Cllr. Trower, agreed the cost of £240 (includes VAT, reclaimable) for hiring a Snow Machine, which Cllr. Dollimore agreed to collect from a firm in Colchester. It is possible that there might be an issue with last year's festive lights (Clerk awaiting response from KCC). Therefore, it was proposed by Cllr. Trower and seconded by Cllr. Langham agreed a possible cost of £3325 for any required remedial work. **Action: Cllrs. Dollimore/Clerk**
2. **20 mph Zone** – Agreed to investigate further; to seek County Cllr Whiting's support and to look into a village-wide petition supporting the request for a 20 mph speed limit. **Action: Clerk**

10. Reports from Representatives

1. Hall – Grotto on the 22nd December, tickets go on sale this Sunday.

2. KALC – nothing to report

11. **Any Other Matters Arising** - none.

12. **Next Meeting(s)**

Wednesday 11 December 2019, commencing at 7.30 pm in Iwade Village Hall.

The meeting closed at 9.00 p.m.