

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 13 March 2024

Present: Cllr. S. Tolhurst – Acting Chair
Cllr. S. Fuszard
Cllr. P. Holowczycki
Cllr. P. Hyde
Cllr. S. Lancashire
Cllr. R. Stalley-Moores
Cllr. D. Waters
Samantha Gray, Clerk
Police Constable Philip Clemens
2 Residents

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Langham, Guest, and Dollimore.

2. Declarations of Interest and Dispensations – None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Lancashire and seconded by Cllr. Fuszard, the minutes of the Parish Council Meeting held on 14 February 2024 were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

1. Visitors: A resident reported they are having issues with a 2.5 ton van parking dangerously on a bend by their property and asked the Parish Council for their support. The Chair advised that we have a Highway Improvement Plan meeting on 20th March and will ask Kent Highways for advice about how to deal with this issue.

2. County and Borough Councillors: None attended.

3. Community Warden/Police Constable: Police Constable Chittim supplied a newsletter, see Appendix 1. Police Constable Philip Clemens introduced himself to the Parish Council, he is taking over the area from PC Chittim.

5. Matters Arising from the Minutes

1. Memorial Plaque Policy – The Clerk has circulated a revised draft of the Memorial Plaque Policy and is waiting for a quote for the cost of installation for the Memorial Plaques to complete the policy. Will bring back to the next meeting. **Action: Clerk**

2. Iwade Boundary – The Clerk circulated a diagram of a proposed new Iwade Boundary, proposed by Cllr. Lancashire and seconded by Cllr. Hyde, members agreed for the Clerk to contact democratic services to apply for the change to the Iwade Boundary. **Action: Clerk**

3. CCTV – Cllr. Tolhurst advised the installation of the 5th CCTV camera did not go ahead on the 14th February and is waiting for a new installation date to be provided by Swale Borough Council (SBC).

4. Jackson Civil Donation – Cllr. Tolhurst advised the Environment Agency and Swale Borough Council currently have no resources to help clear the Reedmace in the pond at Woodpecker Park. Cllr. Tolhurst will keep pursuing this. Keep on the agenda. **Action: Clerk/Tolhurst**

5. Southern Water/KCC Leak investigation – Southern Water notified the Parish Council that two separate leaks have been found on the water main, which they believe are close to the Village Hall. The work will require traffic management. The Clerk will ask Southern Water to carry out the work as soon as

possible to avoid this work happening when Grovehurst Road is closed for the next phase of the A249 improvements. **Action: Clerk**

- 6. Bollard – School Lane** – Members considered installing a bollard on a foot path in School Lane to prevent quad bikes from riding on the pavements, but resolved not to go ahead as members agreed the bollard may not prevent the issue. Council members will report future incidents directly to the CCTV control room. Keep on the agenda. **Action: Clerk**

- 6. Planning** – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

- 1. 24/500457/FULL:** Conversion of existing garage into habitable space with creation of first floor extension over existing garage. Erection of two storey rear infill extension. 15 Meadow Brown View Iwade Sittingbourne Kent ME9 8XB. No Comments.
- 2. 24/500618/PNEXT:** 32 School Lane Iwade Sittingbourne Kent ME9 8SE. Prior notification for a proposed single storey rear extension which: A) Extends by 8 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 2.95 metres from the natural ground level. C) Has a height of 2.95 metres at the eaves from the natural ground level. No comments.
- 3. 24/500019/OUT:** Outline application for the erection of 6no. dwellings (Access being sought). Land At Sleepy Meadows Sheppey Way Bobbing Kent ME9 8QX. Council members commented that the proposed housing development would further reduce the green space between Iwade and Bobbing.
- 4. SW/20/500291/RA:** Non-material amendment to planning permission SW/20/500291 for the minor amendments to the site layout and design. Plot 6B, Ridham Dock Estate, Iwade, Sittingbourne, Kent ME9 8FQ. No comments.

7. Correspondence

- 1. Intended Southbound Slip Road Closure at Grovehurst Road** – A resident has asked the Parish Council to support their request for temporary traffic lights on The Street between the coffee shop and the Woolpack pub. Members agreed that following the slip road closure the level of traffic needs to be monitored and will consider supporting the request for temporary traffic lights which would need to be manually operated at peak times. Members noted that there is an ongoing issue with traffic on this stretch of road and will raise this at their next meeting with KCC Highways. **Action: Clerk**
- 2. Date of meeting with KCC Highways** – The Clerk has arranged a meeting with KCC Highways to discuss the 20mph zone, Sheppey Way, and parking in Stangate Drive. Cllr Tolhurst will also attend, and Cllrs Stalley-Moores and Holowczycki also hope to attend. **Action: Clerk/Tolhurst/Stalley-Moores/Holowczycki**
- 3. Parish Council Vacancy** – The Clerk has advertised the current Parish Councillor Vacancy, the deadline for applications is 3rd April.

8. Finance

- 1. Streetlights – repair to lamp column outside 50 Sheerstone** – Members did not agree to the increased payment of the invoice for the hire of scaffolding, which was undertaken without authorisation.
- 2. Accounts and Cheques raised at this meeting** - Proposed by Cllr. Lancashire and seconded by Cllr. Tolhurst, members noted the budget figures and the accounts to 29 February 2024. Members agreed not to authorise the BACs payment to streetlights. Cllrs. Lancashire and Hyde to log in and authorize the following payments:

Action: Cllrs. Lancashire/Hyde

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
21.02.24	BACS	McCabe Ford Williams	Payroll Preparation quarterly charge	£154.86p
13.03.24	BACs	L. Ives	Expenses – Telephone, home as office – February	£18.00p
13.03.24	BACs	S. Grey	Expenses – Telephone, home as office - February	£44.00p
13.03.24	BACs	H.M.R.C.	Tax February	£134.78p
13.03.24	BACs	K.S.M.	Planting 2 Hornbeam Trees, Woodpecker Park	£285.00p
13.03.24	BACs	Sustrans Ltd.	S.137 Donation	£50.00p
13.03.24	BACs	We Are Beams	S.137 Donation	£60.00p
13.03.24	BACs	April Skies Accounting Ltd	Interim Internal Audit 2023/24	£182.80p
13.03.24	BAC s	Rumwoods Ltd	Supply 2 Hornbeam Trees, Stakes, Ties, Compost, Delivery	£737.28p
01.03.24	SO	Staff Salaries	February	£1463.71p
01.03.24	DD	NEST	Pension contributions February	£63.77p
01.03.24	DD	HugoFox	Website monthly fee	£35.99p
06.03.24	DD	I.C.O.	Annual Fee 2024/25	£40.00p
25.03.24	DD	Npower	Electricity Supply December	£167.26p
30.03.24	DD	Countrystyle	Supply of Waste Wheelie Bin	£40.63p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount

9. Projects – Updates on Current and New

- D-Day 80th Anniversary Beacon Lighting – 6 June 2024** – The Clerk has been in contact with the Paper Mill Band who advised they may be able to play during the Beacon Lighting Event. Members advised they would like to book the band from 8.50pm, for 20 minutes to play the national anthem and war time music. Members agreed to a donation of £100 to the band, proposed by Cllr. Hyde and seconded by Cllr. Stalley-Moores. **Action: Clerk**

Proposed by Cllr. Waters and seconded by Cllr. Lancashire, members agreed to purchase a flag of peace for the cost of £34.50p. **Action: RFO**

Cllr. Hyde agreed to be the First Aid representative for the event, and the rendezvous point for missing children/vulnerable adults will be the Village Hall.

- Christmas Event 2024 – Traffic Management** – The RFO has supplied quotes from two Traffic Management Companies. The Clerk advised she contacted Jackson Civil, and will look into the sizes and number of signs required and provide Jackson Civil with the details. **Action: Clerk**
- Parish Council ‘Tracker’ update** – The tracker has been circulated to all members who have read and noted the updates. Cllr. Tolhurst advised that the two new Hornbeam trees have been installed at Woodpecker park.
- Village Repairs:**
 - Pond Management – Clear Reedmace** – Cllr. Tolhurst advised he is continuing to correspond with the Environment Agency. Keep on the agenda. **Action: Clerk**
 - Lamp column painting** – The Clerk advised she has contacted KCC for an update. Keep on the agenda. **Action: Clerk**
 - Any other updates** – nothing to report.
- Village Clean Up Event** – Members agreed to hold the next clean up event on Sunday 26th May. Members asked the Clerk to send the Litter Picking Scheme poster to Iwade School to let them know about the initiative and hopefully encourage volunteers. **Action: Clerk**

10. Reports from Representatives

1. **Village Hall Committee** – The committee are still working on the new website. Nothing else to report.
2. **KALC Area Representative** – no update.
3. **Swale Western Area Committee** – The Parish Council representative was not able to attend the last meeting. Cllr. Tolhurst advised the draft minutes of the meeting are on the Swale Borough Council (SBC) website. The subject at the meeting was to discuss passing SBC land over to Parishes.

11. Any Other Matters Arising – none.

12. Next Meeting(s)

Wednesday 10 April 2024, 7.30 p.m., in Iwade Village Hall.

The meeting closed at 08.45 p.m. and moved into Closed Session for the following agenda items.

13. Closed Session

1. **Update regarding damage to the bollards at 44 Ferry Road** – members agreed not to pursue the claim with the insurance company due to the lack of evidence to support a claim.
2. **Complaints Committee** – members agreed all council members will attend meetings of the complaints committee.
3. **Telly Tubby Hill** – Members discussed a complaint relating to an incident that occurred on Telly Tubby Hill. Members agreed for the Clerk to respond to the complaint, to explain the action taken and the council now consider the matter closed.

The meeting closed at 09.19 p.m.