

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Tuesday 12 October 2021

<u>Present:</u>	Cllr. A. Dollimore – Chair	Lynda Fisher, Clerk
	Cllr. S. Lancashire	Borough Cllr. C. Woodford
	Cllr. B. Whiting	Lee Fennell, PCSO
	Cllr. S. Waters	John Cork, PCSO
	Cllr. B. Smith	Helen Binning, Community Warden

1. Welcome and Apologies

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Langham and Hyde, and County Cllr. Baldock.

2. Declarations of Interest and Dispensations – None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Lancashire and seconded by Cllr. Waters, the Minutes of the Parish meeting held on the 8 September 2021 were agreed and signed by the Chair as a true transcript.

4. Visitors/Public Time

1. **Visitors** – No comments.

2. **County and Borough Councillors** – Borough Cllr. Woodford mentioned the appeal against the Dunlin Walk Application refusal decision; she will keep the Parish Council updated.

3. **Community Warden/PCSO** – Community Warden – Still settling in and getting to know Iwade.

PCSO – Crimes of note: There was a robbery in the village, where an electric scooter was stolen. A person was arrested, investigation is ongoing. Reports of poaching on farmland outside the village. Patrols attended each report, took details of one group; no game animals or birds were found. Anti-social behaviour and other incidents of note: Four reports of nuisance youths over the past month, mainly for causing noise. A motor scooter was seen riding repeatedly around the butterfly estate, being a nuisance. The rider stopped, details were taken, and a report sent to the DVLA. Further reports of nuisance vehicles along the private road at Ridham Dock. Patrols attended when possible.

5. Matters Arising from the Minutes

1. **20 MPH Zones** – County Cllr. Baldock, the Chair and Clerk walked around the village looking at various issues, including junctions, The Street and possibilities regarding creating zones. Cllr. Dollimore to draw up a plan for consideration by the Council. **Action: Cllr. Dollimore**

2. **Planters, The Street/Mansfield Drive** – A risk assessment has now been carried out by an independent professional. A site meeting was held with a KCC Highways Officer, who is happy with the siting of the planters but put forward suggestions for either County or Swale Borough Council Contractors fixing them to the ground. Promised information has not been received, Clerk to chase the Officer. **Action: Clerk**

6. Planning

1. **21/504758/FULL:** Erection of a single storey rear extension to provide dining room, internal alterations to extend kitchen and provide shower room: 16 Sheerstone Iwade Kent ME9 8RN – no comments

2. **21/504901/FULL:** Conversion of the existing garage to a habitable space together with a single storey side extension. Reorganisation of 1st floor accommodation with new roof light to pitched roof. Loft conversion with rear dormer and two roof lights: Chestnut House Ferry Road Iwade Kent ME9 8QY – No comments.
3. **21/503217/FULL:** Erection of two storey side extension with pitched roof: 37 Holly Blue Drive Iwade Kent ME9 8WN – No comments.

7. Correspondence

1. **Kent Gardens Trust Parks and Gardens Research** – Agreed to pass details to the Church for their input relating to the Cemetery. **Action: Clerk**
2. **Local Plan Review** – Noted consultation period 29 October to 29 November 2021.
3. **New Swale West Parishes Meeting – Cllr. Baldock** – Cllr. Smith agreed to attend the first meeting of the revived Swale West Parishes Group, the meeting will be at Hartlip Village Hall at 8pm on Monday 15th November. **Action: Cllr. Smith**

8. Finance

1. **Completion of 2020/21 Audit** – Clerk advised that she has received notification from PKF Littlejohn, the External Auditors that the Audit has been completed and no queries raised. She posted the Notice of Completion of Audit and supporting paperwork on the Council’s website and noticeboards on the 7 September 2021.
2. Trees and Plaque costs – still awaiting information from Swale Borough Council, Clerk has chased, will do so again. **Action: Clerk**
3. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Whiting and seconded by Cllr. Dollimore, Members noted the budget figures, agreed the accounts to the 30 September 2021 and the following payments were agreed. Cllrs Whiting and Lancashire to log in and authorize payments. **Action: Cllrs. Whiting/Lancashire**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
23.09.21	BACs	RBL Poppy Appeal	Poppy Wreath and Donation	£50.00p
12.10.21	BACs	L. Fisher	Expenses – Telephone, use of home as Office September	£23.00p
12.10.21	BACs	H.M. Revenue and Customs	Tax August	£353.45p
12.10.21	BACs	Steve Wakeling	Handyman Fee and Materials – August and September	£600.00p
01.10.21	SO	Staff Salary	September	£1322.52p
01.10.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£54.72p
01.10.21	DD	HugoFox	Website monthly fee	£29.99p
22.09.21	DD	Eon	Electricity Supply, monthly	£74.78p
30.09.21	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£34.27p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount
24.09.21	BACs	Swale Borough Council	2 nd Instalment Precept	£25686.00p
24.09.21	BACs	Swale Borough Council	2 nd Instalment Lighting Grant	£550.00p

9. Projects – Updates on Current and New

1. **Village Clean-up** – Good response, agreed event now going ahead. *Action: Cllr. Dollimore/Clerk*
2. **Xmas Lights Event 2021** – Proposed by Cllr. Dollimore, seconded by Cllr. Lancashire, agreed £100 donation to South-East 4x4 for acting as Stewards/First Aiders; £100 for sweets for Father Christmas and Chair to investigate the possibility of a Snow Machines. *Action: Cllr. Dollimore/Clerk*

10. Village Hall

Clerk advised the signed Conditional Contract and Option Agreement have now been received from the Solicitors. She will place on file for safe keeping. *Action: Clerk*

11. Reports from Representatives

1. **Hall** – No updates, no casual user hires at the moment. Still desperately need more volunteers to come forward to assist with the running of the hall.
2. **KALC** – Nothing to report.
3. **Swale Western Area Committee** - Nothing to report.

12. Any Other Matters Arising – None.

13. Next Meeting(s)

Next meeting Wednesday 10 November 2021, 7.30 p.m., Iwade Village Hall.

The meeting closed at 08.45 p.m.