

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 11th May, 2016

<u>Present:</u>	Cllr. M. Gale – Chair	Cllr. S. Cheeseman
	Cllr. J. Hunt – Vice-Chair	Cllr. P. Horner
	Cllr. P. Hyde	Lynda Fisher, Clerk
	Cllr. J. White	Borough Cllr. Ben Stokes
	Cllr. L. Mitchell	7 Parishioners

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies were received from Cllrs. Plumb, Rook and D. Gale; Borough Cllr. Dewar-Whalley and Nick Mayatt the Community Warden; no apologies were received from Cllr. Clark or the two County Councillors.

2. Declarations of Interest and Dispensations

Dispensations are in place for Members relating to The Barn and Iwade School. Cllr. Hunt declared an interest in Item 5, Planning and will withdraw from the discussion on the applications.

3. Minutes of the Previous Meeting

Proposed by Cllr. Cheeseman and seconded by Cllr Horner, the Minutes of the Monthly meeting held on the 13th April 2016 were agreed and signed as a true transcript.

Proposed by Cllr. Gale and seconded by Cllr White, the Minutes of the Finance Committee meeting held on the 20th April 2016 were agreed and signed as a true transcript

4. Visitors/Public Time

1. **Visitors** – No issues raised.

2. **County and Borough Councillors** – County Cllrs. not present. Borough Cllr. Ben Stokes advised that he has been dealing with the bus company regarding a complaint around buses turning around at the top of School Lane; sadly the bus company has investigated and won't take this any further. He has been dealing with an ongoing complaint relating to the Speedway. There is a site meeting at No. 6 Sheerstone regarding the planning application and he recently attended the site meeting regarding the traffic issues outside the School.

3. **Community Warden/PCSO** – None present.

5. Matters Arising from the Minutes

1. **Grovehurst Roundabout and Slip Roads** – Agreed to take off the Agenda.

2. **Linkway and outside School Parking Issues** – The Chair referred to the site meeting which took place outside the School on Friday 22nd April at 2.45 p.m; present were Borough Cllr. Mike Whiting representing Gordon Henderson, Kent Police, County and Borough Councillors, KCC Officers and the Parish Council. There was virtually no traffic and parents advised those present that they were not seeing the true situation because a text had been sent out by the School warning all parents that the meeting was being held. However, many concerned parents did approach the group expressing their concern for the safety of the children. Residents were angry because of the abuse they received when asking parents to move cars that were blocking their driveways. It was muted that everyone, including the school, should be working together so that it is a safe road for all. Following the site meeting a

public meeting took place in the village hall at which 25 members of the public attended, comprising residents and in the main parents. Cllr. Mike Whiting chaired the meeting and listened to all the concerns raised. At the end Cllr. Whiting commented that there had been a number of suggestions made and he wanted people to take them away and raise them with Gordon Henderson M.P., look at them and then come back to him via the Parish Council; he summarised the main points:

1. Looking at yellow lines, extending zigzag lines and white lines to see what might work better than that is currently there.
2. Ask questions about entrances at the school; perhaps open the one at the back of the site.
3. Talk to the school about needing to better educate parents, e.g. walking bus, etc., suggest every September when the new intake starts.
4. Recruit volunteers for a Walking Bus.
5. Look at signs outside the school, e.g. flashing sign.
6. Look at Zebra Crossing, this would include zigzags.
7. Ask about Marshalls
8. Everyone to look at the traffic management plan and advise KCC if there are any issues. The Parish Council to get the link to KCC's website out to residents.
9. Look at 20 mph speed restriction zones.

Cllr. Whiting advised that the various people will meet and go through the things discussed to try and find a way to ease/alleviate the problems. The Parish Council is keen to work with the school and residents to find ways of alleviating the above points; one area could be to perhaps look towards funding the signs.

Linkway – agreed to look at having yellow lines on the corner of Linkway to stop parked cars obscuring the sight line when turning into this road coming up School Lane. **Action: Clerk**

6. Planning

1. **16/502452/FULL** - Single storey rear extension - 78 Sanderling Way Iwade ME9 8TE – no objections.
2. **16/502742/FULL**: Conversion of garage into Garden room: 34 Holly Blue Drive Iwade ME9 8W – to object on the grounds that there is only one parking space which is insufficient for a three-bedroomed property.

7. Correspondence

1. **KALC Cost Saving Proposals** – Clerk delegated to respond. **Action: Clerk**
2. **Enhanced Grass Cutting** – The Borough Council has advised that they will no longer be cutting KHS (Kent Highway Services) grass from October 2016, but will continue in Iwade until March 31st 2017. From April 2017 there are a number of options for Iwade's KHS grass and shrub beds:
 - We could take on our KHS areas and claim the money from KHS
 - Swale can continue to cut these areas on our behalf but the Parish Council will need to pay the full cost of annual maintenance
 - We can accept the KHS standard that KHS maintain; details to be obtained from KHS.
 - We can make our own alternative arrangements.

Clerk to contact Alan Marolia at Swale Borough Council requesting further details in order that a constructive decision can be made. **Action: Clerk**

1. **Parish Councillor Resignation** – Members were sad to note that Dawn Gale has tendered her resignation and wished to record their thanks for all the work she has undertaken during her time as a Parish Councillor. Clerk instructed to advertise the vacancy. **Action: Clerk**

8. **Finance**

1. **Approval of the Annual Return, 2015/16:**

- a) Section 1 Annual Governance Statement – Each section was read out, agreed and duly signed by the Chair and Clerk.
- b) Section 2 Accounting Statements 2015/16 – the figures were agreed and the declaration was duly signed by the Chair and the Responsible Financial Officer.

The supporting Bank Reconciliation and Variations to the 31st March 2016 were agreed and will be submitted with the Annual Return to the External Auditor.

2. **Financial Regulations** – Revised document including the latest updates from NALC agreed.
3. **Asset Register** – The revised Register to include new lighting columns and other new assets agreed.
4. **Increase in cost for Newsletter** – Proposed by Cllr. Hunt and seconded by Cllr. Horner, all agreed the additional cost of £250 per annum for 100 extra copies. **Action: Clerk**
5. **Planters** – Look at possible sites during Village Clean-up Day and Clerk to bring back to the June meeting. **Action: Clerk**
6. **Insurance Renewal 2016/17** – Proposed by Cllr. Gale and seconded by Cllr. Mitchell, agreed to renew at a cost of £1037.50p. **Action: Clerk**
7. **School aware signs and flashing beacons** – See 5.2 above; Clerk to ascertain costs and these to be taken to the next meeting of the traffic management group. Clerk to also approach the CSU to see if it is possible to install a camera on the corner of the Village Centre to monitor traffic in School Lane and to ask if the Police will take action against any recorded offenders. **Action: Clerk**
8. **Village Clean Up Day** – Event advertised, food for BBQ ordered; Swale Borough Council dropping off litter pickers, gloves and sacks to Clerk. The Village Handyman to assist on the day.
9. **Fly Tipping Signs – Raspberry Hill** – the Vice-Chair received a telephone call from one of the Environment Wardens asking whether the Parish Council would consider funding signs for this area. The Vice-Chair to pursue this and report back to the next meeting. **Action: Cllr. Hunt**
10. **Donation request Iwade@TheBarn** – proposed by Cllr. Hyde and seconded by Cllr. White all agreed to the donation of £1136.76p.
11. **Accounts and Cheques raised at this meeting** – Members agreed the following cheques and accounts to the 30th April 2016.

Date	Chq.	Details		Amount
11.05.16	1850	Clerk's Expenses	Telephone; use of Home as office, Stamps, Stationery	£47.30p
11.05.16	1851	H.M. Revenue & Customs	Tax due June	£138.55p
11.05.16	1852	Steve Wakeling	Handyman Maintenance April 2016	£210.00p
11.05.16	1853	A. Hurrell	Village Garden Competition Expenses	£28.43p
11.05.16	1854	Came & Company	Insurance Premium Renewal 2016/17	£1037.50p
11.05.16	1855	Iwade@The Barn	Donation	£1136.76p
11.05.16	1856	M. Gale	Keys cut for garden door	£9.00p
Seven cheques in total				

Plus:

Clerk's Wages: May 2016

£755.07p

Paid by Standing Order

Eon: Energy Supply, Street Lighting - April	£40.60p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin - April	£17.14p	Paid by Direct Debit

Paid in:

Swale Borough Council – 1 st instalment - Precept	£23000.00p
Swale Borough Council – 1 st instalment – Lighting Grant	£1310.00p

9. Iwade Localism Project (Swale Borough Council)

The Architect has advised that the plans for the Building Regulations are ready; the Trust agreed that he can go ahead and submit them.

10. Reports from Representatives (Village Hall and KALC)

1. Hall – Not much to report; quotes have been received for the electric hand dryers; the AGM is in a couple of weeks and bookings are looking good.
2. KALC – Cllr. Clark not present.

11. Any Other Matters Arising

1. The Chair suggested that as most people are on holiday in August it might be an idea to not hold a meeting during that month. Clerk to put this on the next Agenda. **Action: Clerk**
2. Cllr. Horner advised that there had been issues in The Street with cars parking on the pavement between the wooden bollards; this then partially blocks the road and busses have problems trying to get through. Clerk to see if more bollards can be installed; Vice-Chair advised that such parking needs to be reported to Swale Borough Council's Environment Wardens. **Action: Clerk**

12. Next Meeting(s)

The next meeting will take place on Wednesday 8th June, 2016, commencing at 7.30 pm in Iwade Village Hall.

The meeting closed at 9.05 p.m. and went into closed session.