

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 10 May 2023

Present: Cllr. A. Dollimore – Chair
Cllr. S. Tolhurst
Cllr. P. Hyde
Cllr. R. Langham
Cllr. S. Lancashire
Cllr. R. Stalley-Moores
Samantha Gray, Clerk

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Whiting, S. Waters, D. Waters. Cllr. Cheeseman has informed the Parish Council of his resignation.

2. Declarations of Interest and Dispensations

None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Stalley-Moores and seconded by Cllr. Lancashire, the minutes of the Monthly Parish Council meeting held on 12 April 2023, were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

1. **Visitors** – None attended.
2. **County and Borough Councillors** – None attended.
3. **Community Warden/PCSO** – No reports received.

5. Matters Arising from the Minutes

1. **Mobile Phone Coverage – additional site for Three network** – The Three Network have advised the size of land required for a streetworks style site is 5 metres by 1 metre and needs to be 15 - 20 metres in height. Cllr. Dollimore has suggested using land on his property. Clerk to liaise with the Three Network and keep on the agenda for the next meeting. **Action: Clerk**

6. Planning – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

23/501667/FULL: Erection of 1no. detached garden studio.73 School Lane Iwade Kent ME9 8SD. Council members have commented on whether the erection of the studio is for business use and if so, which type of business?

23/501242/LDCEX: Lawful Development Certificate (Existing) to establish lawful commencement of planning permission 19/501160/REM for - Reserved Matters relating to layout, scale and appearance of the proposed building and the landscaping of the site pursuant to outline application 16/505299/OUT for construction of a 60-bed care home (within Class C2). Coleshall Farm Ferry Road Iwade Kent ME9 8QY. Council members discussed and advised no comments.

7. Correspondence

1. **Village Repairs** – It was discussed that there are many repairs required in the village, and it was agreed for all council members to compile lists of work required and bring to the next meeting.

Action: All Councillors/Clerk

2. **Public Right of Way -Issues** – A resident has reported issues with antisocial behaviour relating to a public footpath in Springvale. The Parish Council are in the process of installing CCTV to help tackle antisocial behaviour and suggest contacting The Neighbourhood Watch, the PCSO and Borough Councillors for advice.
3. **Parish Council Community Cost of Living Grant Scheme** – The Parish council received information regarding a Cost-of-Living Grant Scheme from our Local Council Association but unfortunately applications for the grant scheme expires in May. Council members advised the Clerk to ask if an extension could be granted, and if so, advertise the scheme in the village newsletter and on Facebook pages. Keep on the agenda. **Action: Clerk**
4. **Kent Plan Tree – Call for Sites** – Kent County Council are bidding for funding to focus on planting and natural colonisation of trees in areas outside of woodlands and are looking for areas of land from the size of a tennis court up to about half a football pitch. Council members suggested Woodpecker Park and the field at Peach Blossom Drive. **Action: Clerk**
5. Item 7.5 added in error, same item as 7.2.
6. **Parish Councillor Vacancies** – The Parish Council currently has two vacancies and members advised the Clerk to advertise them. **Action: Clerk**

8. **Finance**

1. **Subscription to KALC and NALC for 2023/24** - Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire, the membership renewal was agreed at a cost of £1,316.50p. **Action: RFO**
2. **Grounds Maintenance Contract** – Proposed by Cllr. Tolhurst and seconded by Cllr. Lancashire, members agreed to continue with the grounds maintenance contract for 2023/24 at a cost of £11,502.00p. KCC will pay a grant to the Parish Council of approximately £3,579.22p. **Action: RFO**
3. **Insurance Renewal 2023/24** – Proposed by Cllr. Lancashire and seconded by Cllr. Langham, members agreed to renew the insurance policy for 2023/24 at a cost of £2,183.76p. The CCTV cameras will be added to the policy once they have been installed. **Action: RFO**
4. **Microsoft Licenses for 2023/24** – Proposed by Cllr. Stalley-Moores and seconded by Cllr. Tolhurst, members agreed to pay the Microsoft License in full for the year to fix prices at the current rate. **Action RFO**
5. **Quote for Bramble Hedge, Woodpecker Drive** – Proposed by Cllr. Hyde and seconded by Cllr. Dollimore, members approved the quote from KSM at a cost of £245.00p. **Action RFO**
6. **Accounts and Cheques raised at this meeting** - Proposed by Cllr. Langham and seconded by Cllr. Lancashire, members noted the budget figures and the accounts to 30 April. The following payments were agreed, Cllrs. Langham and Lancashire to log in and authorize payments. **Action: Cllrs. Langham/Lancashire**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
10.05.23	BACs	L. Ives	Expenses – Telephone, home as office	£18.00p
10.05.23	BACs	S. Gray	Expenses – Telephone, home as office	£23.00p
10.05.23	BACs	H.M. Revenue & Customs	Tax April	£159.86p
10.05.23	BACs	Steve Wakeling	Handyman Fee and Materials	£217.00p

10.05.23	BACs	Men's Breakfast Club	Donation 2023/24	£200.00p
10.05.23	BACs	Kent Air Ambulance	S.137 Donation	£300.00p
10.05.23	BACs	Citizens Advice Swale	S.137 Donation	£100.00p
10.05.23	BACs	McCabe Ford Williams	Payroll and Year End Preparation	£112.15p
10.05.23	BACs	K.A.L.C.	Subscription 2023/24	£1316.50p
01.04.23	SO	Staff Salaries	March	£1332.98p
01.05.23	DD	NEST	Pension contributions	£56.75p
01.05.23	SO	Invicta IT Solutions	13 Microsoft 365 Mailboxes and Exchange	£63.70p
01.05.23	DD	HugoFox	Website monthly fee	£35.99p
27.05.23	DD	Npower	Electricity Supply	£p
30.05.23	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount
28.04.23	BACs	Swale Borough Council	1 st Half Precept	£25810.00p
28.04.23	BACs	Swale Borough Council	1 st Half Lighting Grant	£275.00p

9. Projects – Updates on Current and New

1. **King's Coronation 2023** – Unfortunately due to the wet weather the beacon lighting did not go ahead on 6 May due to health and safety and insurance reasons. Therefore, the Parish Council are planning another lighting event to celebrate the King's birthday which will be held on 17th June. Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire, members agreed a budget of £200 to clear the Beacon basket and the surrounding area and fit a Jubilee plaque. **Action: Clerk**
2. **Iwade Clean Up** – Council members agreed to set a budget of £250.00p for the clean-up event. **Action: Clerk**

10. Reports from Representatives

1. **Hall** – Bookings are being received well, and the work on the floor is still pending.
2. **KALC** – Cllr. Langham advised the
 - Swale Area Committee AGM will be held on 13 June.
 - He has put himself forward for the general-purpose committee.
 - Caroline Whitney will give a talk about the removal of bus services.
3. **Swale Western Area Committee** – No meeting held.
4. **Swale West Parishes** – No meeting held.

11. Any Other Matters Arising

Nothing to report.

12. Next Meeting(s)

Wednesday 14 June 2023, 7.30 p.m., in Iwade Village Hall

The meeting closed at 08.55 p.m.