

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Friday 24 June 2022

Present: Cllr. A. Dollimore – Chair
Cllr. S. Tolhurst
Cllr. S. Cheeseman
Cllr. R. Langham
Cllr. R. Palmer
R. Stalley-Moores, new councillor
Samantha Gray, Clerk

1. Welcome and Apologies

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Waters, Whiting, Lancashire, Smith, and Hyde; Borough Cllr. Woodford and PCSO Kirsty Linge.

2. Declarations of Interest and Dispensations

None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Langham and seconded by Cllr. Cheeseman, the Minutes of the Annual Meeting, the Parish Meeting, and the Monthly Parish Council meeting held on the 11 May 2022 were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

- 1. Visitors** – Rebecca Stalley-Moores attended the meeting to discuss becoming a member of Iwade Parish Council. The Chair welcomed Rebecca and she duly signed the Declaration of Acceptance of Office form.
- 2. County and Borough Councillors** – none attended.
- 3. Community Warden/PCSO** – Community Warden – No report.

PCSO – Written report - Crimes of note:

- 11/05/22 – Criminal Damage to the windows in Stangate Drive – Local youths have been identified and Community Protection warnings have been issued to them.
- 14/05/22 – Cullens Farm, School Lane – Reports of youths poaching fish from the lake, they were also abusive to the wardens at the location when challenged about their behaviour. CCTV sent to local officer to identify the group.
- 15/05/22 – Stangate Drive – Reports of youths causing damage to property. Officer attended but the youths made off. Crime report for criminal damage was created but later filed due to lack of evidence.
- 18/05/22 – Red Admiral Crescent – Resident called in to report youths had just kicked his door. When patrols contacted him for further information about the group the male stated he had made a mistake and did not want any further police assistance.
- 22/05/22 – Redwing Avenue – Report for criminal Damage at an address. 3 male youths have thrown ketchup, mustard, and eggs at the address. All 3 males were identified and interviewed by Police. This investigation is ongoing.
- 22/05/22 – School Mews – Reports of a male youth entering the Nisa shop and turning off the freezer causing damage to stock. Male was identified and interviewed by Police; investigation is currently on going.

- 23/05/22 – School Lane – Male youth was reported knocking on people’s doors indecently exposing himself and being verbally abusive. The male was identified and has been arrested for the offence.
- 28/05/22 – Sandling Way – Male was assaulted in Woodpecker Park by another group of males who were known to him. Police attended and this is currently under investigation.
- 31/05/22 – Green Oak Crescent – Reports of neighbour taking photos of children playing in the street and pouring boiling water over their chalk drawings. A crime report was put on for harassment but later filed.
- 03/06/22 – Reports of youths breaking into the rear garden of an address in Redwing and smashing the fence down. One of the youths has then threatened to assault a male who challenged this behaviour. Youths have been identified.
- 06/06/22 – School Mews Nisa – reports of male shoplifting from the store. The male was identified and interviewed by Police.
- 14/06/22 – School Mews – Damage to residents’ vehicle while it was parked in the car park at the back of the village square. It is believed that a group of local youths were responsible but there is no evidence to support this. Report has been filed.
- 14/06/22 – School Mews – Damaged caused to wall in the village square believed to be done by local youths. Currently under investigation.

Anti-social behaviour and other incidents of note:

- 11/05/22 – Red Admiral Crescent – Reports of youths in the road with traffic cones and street signs they have taken from the road works. No patrols were available to attend at the time.
- 14/05/22 – Ridham Dock - Vehicles racing up and down the road drifting round the roundabout. Traffic patrols attended and dealt with youths.
- 14/05/22 – Greenshanks – Large Black Van with a Romanian number plate seen acting suspiciously in the area. It appeared to be stopping outside various addresses looking at the houses and then moving on. Informant did not believe it to be a delivery van. No patrols attended.
- 15/05/22 – Ferry Road – Reports of youths causing ASB and potentially dealing drugs outside of Woodpecker Park. The report came in retrospectively, so no officers attended.
- 15/05/22 – School Mews – Report of a group of youths mainly males aged 14-17 causing ASB in the village square. The report was a generic report about the ASB issues within the square.
- 15/05/22 – Woodpecker Park – Reports of a group of youths fighting possibly playfighting. CCTV images were sent to local officer who identified the group and spoke with the “victim” who stated they were just “messaging about”.
- 15/05/22 – Stangate Drive – Report from resident that groups keep attending her address banging on her doors and windows. This is an ongoing issue and is currently being looked at by the local PCSO and CSU.
- 16/05/22 – School Mews – Reports of a fight inside the NISA shop between 2 customers. Due to the fact this was a third-party report and no victims reported to Police this has not been investigated further.
- 16/05/22 – Stangate Drive – Group of youths reportedly outside the resident’s address. They were banging on the doors and windows and shouting abuse at the resident. Patrols attended.
- 19/05/22 – Cullens Farm, School Lane – Further call reporting poaching at the lake. Patrols attended and spoke with the youths involved.
- 20/05/22 – Holly Blue Drive – Report of males with torches arriving at and in a white transit van possibly loading something into the van and then driving off. Officers attended the area but were unable to locate vehicles or persons. No further reports.
- 30/05/22 – Reports of black moped being driven around Woodpecker Park. Youths have been identified and this has been followed up. The vehicle was not insured and notified off road.
- 01/06/22 – School Lane – Reports of drug dealing in the car park at the rear of the Village square. Report was made retrospectively.
- 02/06/22 – Peach Blossom Drive – Reports of youths getting into the electric cabin. They have thrown items around.
- 05/06/22 – Stangate Drive – Further reports of youths attending an address in Stangate Drive and causing ASB and possibly drug dealing. There is ongoing work being carried out by the local PCSO and CSU surrounding this issue.

- 06/06/22 – Stangate Drive – Further reports of youths attending an address in Stangate Drive and causing ASB and possibly drug dealing. There is ongoing work being carried out by the local PCSO and CSU surrounding this issue.
- 06/06/22 – Swallow Avenue – Reports of youth ringing on the doorbell and then running off. When residents have gone to check the camera, they have found masking tape stuck over the camera.
- 10/06/22 – Ferry Road – Retrospective report of male being beaten up in residents front garden. CCTV sent to local officer who identified the male. When male was spoken to, he stated him and his friends were just play fighting.
- 11/06/22 - Stangate Drive – Further reports of youths attending an address in Stangate Drive and causing ASB and possibly drug dealing. There is ongoing work being carried out by the local PCSO and CSU surrounding this issue
- 17/06/22 – The Street – Report of nuisance bikes most weekends causing issues heading out the village towards Sheppey. No specific registrations given. Will pay passing attention.

5. Matters Arising from the Minutes

1. **20 MPH Zones and Highway Improvement Plans/Yellow Lines** – Cllr. Dollimore – Council members discussed HIP plan. Clerk to submit application to KCC. **Action: Clerk**
2. **Planters, The Street** – no update. Keep on Agenda. **Action: Clerk**
3. **Signpost Sheppey Way** – Proposed by Cllr. Dollimore and seconded by Cllr. Langham, a quote of £726.72 was agreed to replace the signpost at Sheppey Way. Clerk was asked to check the cost of engraving is included and order signpost. **Action: Clerk**
4. **Bollards Ferry Road – email 07/03** – no update. Keep on Agenda. **Action: Clerk**
5. **CCTV in lamp posts** – Cllr. Palmer kindly attended the meeting to discuss the potential for CCTV to be installed in the village to help tackle ongoing crime and anti-social behaviour issues. He advised crime and anti-social behaviour is a lawful reason to apply for CCTV to be installed and he will start the process for this. He will arrange for a contact from Swale Borough Council to contact the Clerk.

6. Planning – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

22/502724/FULL: Proposed conversion of existing garage to habitable room and alterations to roof to provide internal stairs, together with the widening of the existing drive to provide parking for two cars. 14 Woodpecker Drive Iwade Kent ME9 8ST.

No comments

22/502778/EIFUL: Installation and operation of a renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, switchgear container, inverter/transformer units, Site access, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements. Land West Of Iwade Kent ME9 8QG

No comments

22/502831/LBC: Listed Building Consent for the erection of an outbuilding to form new Gym and Garden room (Retrospective). 2 The Street Iwade Sittingbourne Kent ME9 8SJ.

No comments

22/502830/FULL: Erection of an outbuilding to form new Gym and Garden room (Retrospective). 2 The Street Iwade Sittingbourne Kent ME9 8SJ

No comments

22/502835/PNEXT: 24 Sheerstone Iwade Sittingbourne Kent ME9 8RN. Prior notification for a proposed single storey rear extension which: A) Extends by 5.13 metres beyond the rear wall of the original

dwelling. B) Has a maximum height of 2.98 metres from the natural ground level. C) Has a height of 2.98 metres at the eaves from the natural ground level.

No comments

7. Correspondence

1. Request for Bollard – Swallow Avenue

Council members discussed a request for a bollard to be installed outside a property in Swallow Avenue due to delivery vans crashing into the property several times when turning in the road. It has been noted that vehicles are parking on the turning circle nearby to the property. Clerk to contact KCC for advice. **Action: Clerk**

2. New Councillor – noted above, minute 4.1.

3. Request for Zebra Crossing - Clerk to contact KCC for advice. **Action: Clerk**

4. Tree in Village Hall Garden reported to be rotten, may be home to Noble Chafer Beetle – Clerk advised to arrange a site visit with PTES. **Action: Clerk**

5. Grounds Maintenance Agreement

Proposed by Cllr Dollimore and seconded by Cllr. Cheeseman, members agreed the Clerk can confirm to KCC Landscape Services that the Parish Council has assessed and accepted the RAMS as appropriate and satisfactory to the tasks being undertaken on the highway and can confirm that the Council has assessed and accepted all workers are trained and competent to work safely for all tasks being undertaken on the highway. Councillors are aware that these two areas are also monitored by Swale Borough Council.

8. Finance

1. Statement of Internal Control 2021/22 – Proposed by Cllr. Langham and seconded by Cllr. Tolhurst, the 2021/22 statement was agreed and adopted.

2. Financial Risk Assessment 2021/22 – Proposed by Cllr. Dollimore and seconded by Cllr. Langham, the 2021/22 Assessment was agreed and adopted.

3. Approval of the Annual Return, 2021/22:

a) **Section 1. Annual Governance Statement** - Proposed by Cllr. Cheeseman and seconded by Cllr. Langham, the Annual Governance Statement was read and agreed by the Parish Council; form then signed by the Chair and the Clerk.

b) **Section 2. Accounting Statements 2021/22** - Proposed by Cllr. Tolhurst and seconded by Cllr. Dollimore, figures agreed by the Parish Council, Section 2 signed by the Chair, having been already signed by the Responsible Financial Officer when completing the form.

4. Explanation of Variances 2021/22 - Proposed by Cllr. Langham and seconded by Cllr. Dollimore, members agreed the Explanation of Variances 2021 – 2022.

5. Cash Balance 2021/22 - Proposed by Cllr. Tolhurst and seconded by Cllr. Cheeseman, members agreed the Cash Balance 2021 – 2022.

6. Insurance 2022/23 (includes 3-year tie in) - Proposed by Cllr. Cheeseman and seconded by Cllr. Langham, members agreed the 3-year tie in for Insurance 2022/23.

7. Subscription to KALC and NALC for 2022/2023 - £1,285.80p - Proposed by Cllr. Dollimore and seconded by Cllr. Langham, members agreed to renew the subscription. **Action: RFO**

8. **Rural Kent Membership – 2022/2023 - £90** - Proposed by Cllr. Cheeseman and seconded by Cllr. Dollimore, members agreed to renew the membership. **Action: RFO**
9. **Request for donation to Royal British Legion - £15** - Proposed by Cllr. Stalley-Moores and seconded by Cllr. Dollimore, members agreed a S.137 donation. **Action: RFO**
10. **Funding for Gaming Bus** - Proposed by Cllr. Cheeseman and seconded by Cllr. Tolhurst, members agreed a quote of £160 for 2 days to fund the gaming bus. **Action: Clerk/RFO**
11. **MEC 2001 Ltd - Heat Resistant Paint for Beacon - £90** - Proposed by Cllr. Dollimore and seconded by Cllr. Cheeseman, members agreed the addition invoice from MEC 2001 Ltd. **Action: RFO**
12. **Cover for Maternity Leave – October 22 to February 23. Information from SLCC, Locum cover is £25-£40 per hour.** Clerk advised to keep on the Agenda for the next meeting. **Action: Clerk**
13. **GPDR-Info Subscriptions 2022/23 – Cost £350.** Council members discussed and agreed the subscription is not required.
14. **Microsoft 365 Subscription** – Invicta IT Solutions advised prices are increasing by 20% from 1st July. If licenses are changed to annual (still billed monthly) before 1st July, the prices remain the same. Proposed by Cllr. Dollimore and seconded by Cllr. Cheeseman, members advised Clerk to contact Invicta IT Solutions and change licenses to be annual. **Action: Clerk**
15. **Possible increase in Insurance Premium – Beacon added to policy** – Clerk advised to keep on Agenda. **Action: Clerk**
16. **Accounts and Cheques raised at this meeting.** Proposed by Cllr. Langham and seconded by Cllr. Tolhurst, members noted the budget figures, and the accounts to the 31st of May and the following payments were agreed. Cllrs Langham and Lancashire to log in and authorize payments.

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
23.05.22	BACs	Arthur J. Gallagher	Insurance Premium 2022/23	£2081.21p
24.06.22	BACs	L. Fisher	Expenses – Telephone, use of home as office	£18.00p
24.06.22	BACs	S. Gray	Expenses – Telephone, use of home as office, First Aid Kit for Beacon lighting, Village Clean Up Refreshments	£81.23p
24.06.22	BACs	H.M. Revenue and Customs	Tax May	£35.80
24.06.22	BACs	Steve Wakeling	Handyman Fee and materials May	£199.00p
24.06.22	BACs	MEC 2001 Ltd	Heat Resistant paint for Platinum Jubilee Beacon	£90.00p
24.06.22	BACs	Andel Plant Ltd	Installation of Platinum Jubilee Beacon	£1620.00p
24.06.22	BACs	A. Dollimore	Food for Village Cleanup and two Flags	£116.46p
24.06.22	BACs	K.A.L.C.	Subscription 2022/23	£1285.80p
24.06.22	BACs	Victim Support	S.137 Donation	£50.00p
24.06.22	BACs	Citizens Advice Swale	S.137 Donation	£100.00p
01.06.22	SO	Staff Salaries	May	£1180.36p
01.06.22	DD	NEST	Pension contributions	£27.65p
01.06.22	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes and Exchange	£56.88p
01.06.22	DD	HugoFox	Website monthly fee	£29.99p
	DD	Npower	Electricity Supply, monthly	t.b.a.
30.06.22	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£36.94p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount

9. **Projects – Updates on Current and New**

1. **Christmas Lights Event 2022** – Clerk advised to keep on the Agenda for the next meeting.

Action: Clerk

10. **Village Hall** – no further updates.

11. **Reports from Representatives**

1. **Hall** – Cllr. Langham reported the annual general meeting was held Wednesday 1st June 2022, and the decorating and new ceiling will be carried out soon. A new cleaning company has been hired to start at the beginning of July. The garden and shed have been tidied up. Bookings for occasional hirers have been coming in steadily. CCTV will be installed to the perimeter of the building.

2. **KALC** – Nothing to report.

3. **Swale Western Area Committee** - Cllr. Tolhurst attended the meeting and advised that Amanda Turner and Rebecca O’Neil from KCC Youth Hub talked about youth provisions and discussed funding for youths to travel to the Sittingbourne Hub. Adrian Oliver, Swale Active Travel Co-ordinator gave a presentation on Active Travel England and the Swale Local Cycling & Walking Plan (LCWIP) which is a 10-year plan aimed to provide joined up safe cycling and walking routes to reduce car travel.

12. **Any Other Matters Arising**

Clerk advised to contact Cllr. Baldock regarding hedges on Sheppey Way.

Action: Clerk

Speed Watch update – 5 new sites have been approved on School Lane and Sheppey Way.

13. **Next Meeting(s)**

Wednesday 13 July 2022, 7.30 p.m., in Iwade Village Hall

The meeting closed at 8.44 p.m.