

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 13 June 2018

**Present:** Cllr. M. Gale – Chair  
Cllr. S. Cheeseman – Vice-Chair  
Cllr. P. Hyde  
Cllr. P. Horner  
Cllr. R. Langham  
Cllr. A. Dollimore  
Cllr. R. Mills  
Cllr. J. Dicker  
Cllr. S. Plumb  
Lynda Fisher, Clerk  
Nick Mayatt, Community Warden  
6 Parishioners

#### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Mitchell and Clark; County Cllr. Whiting and Borough Cllrs. Stokes and Dewar-Whalley.

#### **2. Declarations of Interest and Dispensations**

Dispensations are in place for Members relating to The Barn and Iwade School. Cllr. Gale declared an interest in Item 6.4.

#### **3. Minutes of the Previous Meeting**

Proposed by Cllr. Horner and seconded by Cllr. Langham, the Minutes of the Parish meeting held on the 9 May 2018 were agreed and signed as a true transcript.

Proposed by Cllr. Mills and seconded by Cllr. Dollimore, the Minutes of the Annual Parish Council meeting held on the 9 May 2018 were agreed and signed as a true transcript.

Proposed by Cllr. Langham and seconded by Cllr. Horner, the Minutes of the monthly meeting held on the 9 May 2018 were agreed and signed as a true transcript.

#### **4. Visitors/Public Time**

1. **Visitors** – No comments.

2. **County and Borough Councillors** – County Cllr. Whiting advised by letter he has dealt with bus passes and school places. Arranged a meeting with the contractor working at the brick earth site at Orchard Farm, School Lane, to discuss concerns raised by residents. Mentioned flooding in the village, he urged the public to report any remaining potholes and blocked drains.

3. **Community Warden/PCSO** – The Community Warden attended the Friendship club at Iwade Barn and gave a talk on scamming. Emailed a delivery company about their lorry parking in a hazardous way in School Lane. Checked fly tipping areas. Met up with local PCSO discussed issues concerning the village, including motorbikes thought to originate from Coleshall Cottages area. Talked to the school crossing operative about parking issues around the school gate area.

Relating to the flooding within the village, the Chair advised that he was waiting for an update from the Environment Agency, anticipated next month.

#### **5. Matters Arising from the Minutes – None.**

#### **6. Planning**

1. **18/502174/FULL:** 66 Mallard Crescent Iwade Sittingbourne Kent ME9 8TJ: Removal of Conservatory to rear elevation and erection of extension on existing footprint. Side extension with glazed roof – no objection.

2. **18/502317/FULL:** 30 Ferry Road Iwade Kent ME9 8RR: Erection of a first floor extension over existing garage with pitched roof to match existing. Conversion of garage to provide utility and storage area – no objection.
3. **18/501883/FULL/MEHA:** Roof alterations to provide first floor accommodation: 42 School Lane Iwade Kent ME9 8SE – no objection but to ask that neighbours comments are taken into account and if possible acted upon.
4. **18/502643/FULL:** Erection of a single storey side and rear extension with a pitched roof. Re-position of garden sidewall to boundary line: 3 Chetney View Iwade Kent ME9 8SQ – no objection.

## 7. Correspondence

1. **Government consultation on unauthorised encampments** – Cllr. Langham attended a meeting organised by KALC Swale Area Committee and is awaiting the minutes. **Action: Cllr. Langham**

## 8. Finance

1. **Approval of Annual Return, 2017/18**
  - a) Section 1. Annual Governance Statement 2017/18 - Each section agreed by the Parish Council; Section 1 was then signed by the Chair and the Clerk
  - b) Section 2. Accounting Statements, 2017 /18 - Figures agreed by Parish Council, Section 2 then signed by the Chair, having been already signed by the Responsible Financial Officer when completing the form.
2. **National Pay Award 2018/19** – already discussed at May meeting.
3. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Horner and seconded by Cllr. Langham agreed the following cheques and accounts to the 31 May 2018:

Date	Chq.	Details		Amount
13.06.18	2035	Clerk's Expenses	Tele, Use of Office, Car Park Fee – May	£24.66p
13.06.18	2036	H.M. Revenue & Customs	Tax due May	£290.54p
13.06.18	2037	Steve Wakeling	Work carried out in May	£240.82p
13.06.18	2038	K.D. Masters Limited	Security steel bollard – School Lane Pavilion Car Park	£511.03p
13.06.18	2039	GDPR-info Limited	GDPR Audit & DPO Services/mileage	£579.00p
<b>Five cheques in total</b>				

Plus:

Staff Wages – May	£1159.86p	Paid by Standing Order
Eon: Energy Supply, Street Lighting – May	£60.56p	Paid by Direct Debit
Countrystyle Hire of 110 Ltr. Envirobin – May	£34.27p	Paid by Direct Debit

## 9. Projects/Project Updates

Christmas Lights Project – 22 lights needed for lamp columns from the Church to the Christmas tree location. Associated costs; £90 per column, one off payment that includes equipment. Sittingbourne Christmas Lights (SCL) will store and will split the bill with us. Fitting and removal each year will be undertaken by their company, if we join with SCL there will be a yearly saving for both parties and reduce the costs to approximately £4000 per annum, this includes installing/dismantling the Christmas Tree. Proposed by Cllr. Cheeseman and seconded by Cllr. Dicker, agreed the purchase of 22 lights at an inclusive cost of £5940. **Action: Cllr. Gale**

The Cairn Project – hoping to install this end of June/beginning of July. Clerk to see if the Mayor will attend a dedication ceremony on the 11 November 2018, suggested time 12.00 noon. Also agreed to ask

Tony Trower to attend and say a few words. Clerk to ask ARC to ensure that they do not damage the area that has been sown with Poppies and wild flowers to either side of the Cairn site. **Action: Clerk**

Cllr. Horner will look into Remembrance Day Silhouette Installation Grants. **Action: Cllr. Horner**

**10. GDPR**

Clerk advised that GDPR-info carried out an audit and will be forwarding their report in due course. Members agreed to join with Bobbing Parish Council to undertake training for Councillors provided by this firm as part of the contract.

**11. Reports from Representatives**

1. Hall – Successful ‘Quiff and the Shades’ night, resulting in a small profit. Another Fayre in July and a Disco and Karaoke in July.
2. KALC – nothing to report.

**12. Any Other Matters Arising**

1. The Chair read out a letter from Demelza relating to the confusion around their signposting and thanking the Parish Council and himself in particular for its co-operation and assistance in this matter. They raised just over £5,000! The Chair has also invited Demelza to take part in the annual Christmas Tree Lighting Ceremony and to use the event for fundraising for the Hospice.
2. Cllr. Plumb advised that he and his Wife Dawn will be leaving Iwade to take up his new post in Hackney; this will be his last meeting. Councillors said that he will be sorely missed both at meetings and in the Village but wished him well in his new venture.

**13. Next Meeting(s)**

Wednesday 11 July 2018, commencing at 7.30 pm in Iwade Village Hall.

**The meeting closed at 8.10 p.m.**