

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 10th June, 2015

<u>Present:</u>	Cllr. J. Hunt – Chair	Cllr. D. Wastall
	Cllr. M. Gale – Vice Chair	Cllr. S. Cheeseman
	Cllr. S. Plumb	Cllr. L. Mitchell
	Cllr. J. White	Cllr. P. Horner
	Cllr. D. Gale	Lynda Fisher, Clerk
	Cllr. P. Hyde	PCSO Matthew Link
	Cllr. R. Clark	4 Members of the public

Prior to the meeting Kelly Upson and Vicky who work in the Contracts and Programmes Team at Swale Borough Council addressed those present; they basically manage the major contracts of the Council dealing with cleansing, public toilets, cemeteries, leisure, etc.

Kelly had attended to talk about the bin issues in Iwade. The Borough Council carries out inspections (100 every 4 months), the information is then taken back to the office and they look at the problematic areas. Cllr. Clark referred to an issue near Milton School; pupils cleared 10 bags of litter from the land surrounding the school site boundary. Vicky advised that she will be promoting community litter picks, which hopefully will educate everyone about the problem of discarded rubbish. The Chair commented that following a number of years of the Iwade's annual village clean-up it has become apparent that the litter problem has decreased as a result of it. Relating to non-emptying of bins staff from Swale have accompanied the contractors on their runs to check on the situation and they now have one extra vehicle out to take the brown bin run.

The Chair thanked Kelly and Vicky for their input and opened the Parish Council Meeting.

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies were received from Borough Cllr. Ben Stokes and the Community Warden, Nick Mayatt.

2. Declarations of Interest and Dispensations

No declarations. Dispensations are in place for Members relating to The Barn and Iwade School.

3. Minutes of the Previous Meeting

Proposed by Cllr. M. Gale and seconded by Cllr. Hunt, the Minutes of the Parish meeting held on the 13th May, 2015, were agreed and signed as a true transcript.

Proposed by Cllr. D. Gale and seconded by Cllr. Plumb, the Minutes of the Annual Parish Council meeting held on the 13th May, 2015, were agreed and signed as a true transcript.

Proposed by Cllr. M. Gale and seconded by Cllr. Hyde, the Minutes of the Monthly meeting held on the 13th May, 2015, were agreed and signed as a true transcript.

The Chair stated that whilst on the Minutes one of the Co-opted Members has resigned, Claire Jakins. We are still within the 35 day time period following the Elections and Pamela Horner has already shown an interest in the Parish Council. The Chair asked if everyone was in agreement to Pamela being co-opted on to the Council and this was agreed unanimously.

4. Visitors/Public Time

1. **Visitors** – No comments.

2. **County and Borough Councillors – Borough Cllr.** None present.

3. **Community Warden (Nick Mayatt)/PCSO** - The Community Warden's report had been circulated. Matthew Link, the PCSO reported that in May there had been a spate of sheds being broken into in Cormorant and the new estate. The Chair mentioned the issues with the Environment Agency bridge at the bottom of Mansfield Drive; Clerk to e-mail E.A. and copy the PCSO in. **Action: Clerk**

5. Matters Arising from the Minutes

1. **Twining** – No movement, take off the Agenda until something is heard. **Action: Clerk**
2. **Parish lighting possible adoption by KCC** – Clerk still awaiting a response from KCC; bring back to the July meeting. **Action: Clerk**

6. Planning

1. **15/503482/FULL** - Conversation of loft space with associated roof lights and new window to elevation - 24 Kingfisher Close Iwade Kent ME9 8LY – No objections.

7. Correspondence

1. **Swale Borough council Local Plan Part 1 Examination** – Noted.
2. **Letter from NALC chairman to all parish and town councillors** – Noted.
3. **Electoral Review of Kent: Draft Recommendations** – Noted that the Parish Council's comments have been taken into account.
4. **National Rural Crime Survey** – Noted; Members to respond individually, **Action: All Councillors**

8. Finance

1. **Scooter Training** – Nothing to report; leave on the Agenda. **Action: Cllr. Gale/Clerk**
2. **Woodpecker Park Bus Shelter Quotes** – place on August Agenda. **Action: Clerk**
3. **Insurance Renewal 2015/16** – Proposed by Cllr. M. Gale and seconded by Cllr. White, all agreed to renew on a three year contract for the sum of £994.39p. **Action: Clerk**
4. **Village Garden Competition** – Place on the January 2016 Agenda. **Action: Clerk**
5. **Village Hall Renewal of Outline Planning Permission** – Clerk to go back to Swale Borough Council to see if the Local Plan is rejected will it be possible to put this in? **Action: Clerk**
6. **Parish Lighting Renewal Quotes** – Quotes have been received for 6 columns. In light of the healthy state of the finances it was proposed by Cllr. Hunt and seconded by Cllr. Mitchell, all agreed that £30,000 be spent on replacing the remaining 14 columns and £10000 be allocated for installing new columns in areas that they are needed. It was further agreed that the Council approach B.W. May, whose prices had been very competitive, to seek a quotation for this work. **Action: Clerk**
7. **Planters** – Clerk to speak to Borough Cllr. Ben Stokes regarding compost. Proposed by Cllr. Hunt and seconded by Cllr. Mitchell, all agreed £450 for the purchase of plants.
8. **Clerk's Hours** – Proposed by Cllr. M. Gale and seconded by Cllr. Clark, all agreed to increase the Clerks hours to 16.5 per week and to take £2882 from the general reserves to cover the extra expenditure in the current year.
9. **2014/15 External Audit** - Members approved the Asset Register as at May 2015. The Annual Return's Accounting Statement and Annual Governance Statement for 2014/15 were agreed and duly signed. The Explanation of Variances and Bank Reconciliation for 2014/15 were also approved, as were the year end accounts to the 31st March, 2015.

10. **Cheques raised and Accounts** – Members agreed the following cheques and accounts to the 31st May, 2015:

Date	Chq.	Details		Amount
10.06.15	1772	Clerk's Expenses	Telephone; use of Home as office, Village Clean-up - May	£44.50p
10.06.15	1773	H.M. Revenue & Customs	Tax due May	£77.60p
10.06.15	1774	Steve Wakeling	Handyman duties and materials - May	£283.59p
Six cheques in total				

Plus:

Clerk's Wages: June 2015	£558.08p	Paid by Standing Order
Eon: Energy Supply, Street Lighting - June	£57.69p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin – June	£32.50p	Paid by Direct Debit

Income:

V.A.T. Refund 2014/15	£2258.55p	Bank Credit
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9. **Iwade Localism Project (Swale Borough Council)**

Agreed to look at holding another Localism Meeting; Clerk to contact Borough Cllr. Stokes and ask him to make the necessary arrangements; items for the Agenda to include village parking, Pavilion and Playing Field and Allotments.

1. The Barn – Electricity all going through. The Trust met with Len Mayatt and Swale's Solicitor and a few changes to the lease have been agreed; all is ready to go with it looking to be transferred over the next four weeks. It needs Listed Building Consent and the Trust is now looking to obtain the services of an Architect to undertake this and a resident has kindly agreed to donate £1000 towards the cost.
2. Neighbourhood Plan – Met with Ward Homes and advised that the Parish Council is looking at Housing Needs. A further meeting will be arranged in September at which time it will become clear whether the Local Plan has been rejected; if this happens the land to the rear of the Church might go back into the Plan.

10. **Reports from Representatives (Village Hall and KALC)**

1. Hall – Cllr. M. Gale reported that the Hall Committee agreed the siting of a salt bin on the hall site. Clerk suggested that a hasp and staple and lock be purchased so that the bin can be locked in summer and then opened during bad weather. Members agreed £50 towards this extra cost. Cllr. Gale also advised that the Hall Committee will request a Risk Assessment and Insurance details from hirers if they want to use the garden for a structured activity. **Action: Clerk**
2. KALC – Cllr. Wastall advised that at the meeting on the 1st June School parking was discussed; Brian Lloyd from CPRE spoke on Neighbourhood Plans; Ken Ingleton is still Chair and Peter Paige Vice-Chair.

11. **Any Other Matters Arising**

1. Cllr. Clark was advised the outstanding matters relating to All Saints Close will be dealt with hopefully within the next few weeks.

12. **Next Meeting(s)**

The next monthly meeting will take place on Wednesday 8th July 2015, commencing at 7.30 pm in Iwade Village Hall.

The meeting closed at 09.45 p.m.